

APEGGA VERMILION RIVER BRANCH
Executive Meeting Minutes

Date: January 06, 2003
Location: Husky MOB 1st Flr

Members Present: T. Cherry, S. Stark, K. Thomas, J. Sweeney,

Members Absent: S. Breen , S. Dieken, T. Benko, K.Cramer

Minutes Prepared by: J. Sweeney

Action items for next meeting identified by Bold Italics.

1. **Call to Order:** 7:08 PM

2. **Approval of Agenda:** Reviewed & approved.

3. **Old Business Action Items:**

- a) Agenda was provided prior to meeting by Trent.
- b) PEGG article prepared by Kathryn is published in the January issue.
- c) Revised Business Plan was distributed by Trent.
- d) Executive to try and recruit new members
- e) ***Executive to complete phone survey for missing emails for next meeting.***

4. **New Business:**

- a) 2003 Branch AGM: Date set as March 5th. ***Trent and Jim to organize.***
- b) November 2002 Council Meeting: Trent provided an overview of council and Branch Chair's Meeting. ***Trent to email executive information from BCM.***

5. **Committee Reports:**

a) **Events:**

- Tour of ADM Facility (Tim, no date at this time)
 - No additional information at this time.
- Golf Tournament (Sheldon/Steve, June 2003):
 - No additional information at this time.
- Fall Dinner Presentation
 - ***Trent to scan and email executive what other Branches have done.***
- Branch Planning Session
 - ***Trent to distribute summary***

b) **Student Outreach (Sloane):**

- No report available at time of meeting.

c) **PD Committee (Kevin):**

- Discussed what should be done with profit from PD day.

d) Teacher Awards (Tim) :

- ***Compile a list of standard questions to be asked at time of school contact survey.*** (Tim / recruits)

e) Nominations (Sheldon):

- Nothing to report.

f) Communication:

- Database (Sheldon):
 - ***Executive to complete phone survey for next meeting.***
- Newsletter (Kathryn/Kevin):
 - Nothing to report.
- Liaison (Sheldon):
 - Nothing to report.

g) Treasurer's Report (Sloane) :

- Balance: **unavailable**, \$37.00 petty cash (assumed)

6. Next Meeting:

- **Location: 1st Floor Husky MOB**
- **Date: February 24th, 2003**
- **Supper Volunteer: Kevin Thomas**

7. Adjournment: 8:30PM 2.5 PDC awarded