



CENTRAL ALBERTA BRANCH

2005 - 2006

BUSINESS PLAN

Submitted by:

1) Executive Summary

This document will serve to provide the Central Alberta Branch executive with a schedule for the upcoming year's events and identification of each member's responsibilities.

The Central Alberta Branch has planned a number of activities for the next 12 months to support APEGGA's goals of:

- Promoting Science & Technology
- Improving APEGGA's and its' professions' image with the public
- Raising APEGGA's profile to the public and increase the involvement with our members
- Networking and Professional Development Opportunities
- Mentoring

The Central Alberta Branch will strive to build upon the excellent level of activity provided in recent years.

APEGGA – CENTRAL ALBERTA BRANCH 2005-2006 BUSINESS PLAN

GOAL - Public		
<i>Promote Science & Technology in local schools.</i>		
ACTIVITY	LEADER	PROGRESS
<p>Student Outreach Program</p> <ul style="list-style-type: none"> • Visit schools throughout the Region to assist teachers with learning modules. • Visit schools and participate in Central Alberta Science Festival and Science Fair • Promote, select, and recognize winners of the Teacher Awards Program. • Participate in National Science and Technology Week, National Engineering and Geoscientists Week, and Science Olympics. 	<ul style="list-style-type: none"> • Kathryn Cramer, P Eng • Arun Mishra, P.Eng, • Kim Ng, P Eng • Branch Executive. • Kathryn Cramer, P Eng, Arun Mishra, P Eng 	<ul style="list-style-type: none"> • Continues to coordinate volunteers and work with teachers in this area. • Will continue to support Central Alberta Science Fair. • Winners are regularly selected from very eligible and highly deserving nominees every year. • Had a very successful Red Deer College Student Night as part of the National Engineering Week in March 2005.

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GOAL - Public		
<i>Enhance image of profession in the community.</i>		
ACTIVITY	LEADER	PROGRESS
APEGGA Booth at the conferences and Central Alberta Science Festival.	<ul style="list-style-type: none"> • New college Liaison • Robert Perrault, P Eng • Kim H. Ng, P Eng 	<ul style="list-style-type: none"> • APEGGA Booth at Red Deer College Open House and Chamber of Commerce events. • Plan to have APEGGA Booth at the Central Alberta Science Festival annually.
APEGGA Involvement with the Central Alberta / Red Deer Community, Chamber, Committees	<ul style="list-style-type: none"> • Arun Mishra, P Eng 	<ul style="list-style-type: none"> • Our Branch Executive raises APEGGA's profile with their involvement with the Chamber, College, Boards, Committees, etc.
Volunteer work with non-profit organizations	<ul style="list-style-type: none"> • Peter Stevens, P Eng • Robert Perrault, P Eng 	<ul style="list-style-type: none"> • Red Deer River Cleanup 2005. • Vast majority of executive contribute their time and effort in numerous organizations and events. • Habitat for Humanity 2005 project will be started in August 2005 and Local members will be invited to one of several volunteer days slated for September 05
APEGGA President's Visit and Central Alberta Branch AGM	<ul style="list-style-type: none"> • Robert Perrault, P Eng • Andrew Poole, P Eng 	<ul style="list-style-type: none"> • Had another successful President's Visit/AGM in February 2005. Linda Van Gastel, P Eng, President, along with Neil Windsor, P Eng and Larry Staples, P Eng, President-elect congratulated Lifetime Members and New Members. Media and local officials were invited. • Next President's Visit/AGM scheduled for February, 2006.
Centennial Legacy Project	<ul style="list-style-type: none"> • Centennial project sub-committee 	<ul style="list-style-type: none"> • The project is under construction and will be unveiled to the public September 17, 05

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GOAL - Members

Provide information and mentoring to MIT's under the direction of the Professional Development Department.

ACTIVITY	LEADER	PROGRESS
Support Mentoring Programs for MIT's who work in the region where their employer does not provide a mentoring program.	<ul style="list-style-type: none"> • Branch Executive 	<ul style="list-style-type: none"> • No requests to date.
An MIT/P Eng night, meeting or seminar, where MIT's can meet with Professional Members.	<ul style="list-style-type: none"> • Branch Executive 	<ul style="list-style-type: none"> • Combined with Engineering Student's Night in March 2005; to be repeated in March/06.
Develop a New Members' Network.	<ul style="list-style-type: none"> • Branch Executive 	<ul style="list-style-type: none"> • Efforts to develop regular monthly activities in 2004 and 2005 developed little interest • Efforts to continue in 2005/06 will focus on one or two activities with more advertising and promotion.

APEGGA – CENTRAL ALBERTA BRANCH 2005-2006 BUSINESS PLAN

GOAL - Members

Provide opportunities to network with members and the public to assist in career development, and understand the other professions in the Association.

ACTIVITY	2 LEADER	PROGRESS
Red Deer College Student Night	<ul style="list-style-type: none"> • New College Liaison 	<ul style="list-style-type: none"> • Very successful event on March 16/05. Students, new members and longtime members participated in the networking opportunities • Next Student Night tentatively scheduled for March/06.
Conferences/workshops/trade shows	<ul style="list-style-type: none"> • Branch Executive 	<ul style="list-style-type: none"> • Participate in Chamber of Commerce events. • APEGGA booths at public events.
Joint Events with ASET	<ul style="list-style-type: none"> • Branch Executive • Andrew Poole, P Eng 	<ul style="list-style-type: none"> • ASET representative was invited to attend APEGGA's President Visit in February/05. • 4th annual, joint fun golf day planned for September/05.

APEGGA – CENTRAL ALBERTA BRANCH 2005-2006 BUSINESS PLAN

GOAL - Members

Provide local professional development as part of APEGGA's professional development program.

ACTIVITY	LEADER	PROGRESS
Opportunities to provide professional development at Red Deer College	<ul style="list-style-type: none"> • New College Liaison 	<ul style="list-style-type: none"> • Discussions with Central Alberta Branch members and Red Deer College.
Central Alberta Continuous Professional Development Day Use new Video Link to provide an opportunity for members to participate in professional development activities	<ul style="list-style-type: none"> • Kim Ng, P Eng • Robert Perrault, P Eng 	<ul style="list-style-type: none"> • About 35 APEGGA members attended a successful PD Day in May/05. • Next PD Day is scheduled for May/06.

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GOAL - Members		
<i>Provide a network through which information can be communicated between the membership and Council.</i>		
ACTIVITY	LEADER	PROGRESS
Branch Orientation Session.	<ul style="list-style-type: none"> • New Branch Executive 	<ul style="list-style-type: none"> • Most Branch Executive members have benefited from at least one session. New executive members will participate in the next session scheduled for September/05.
APEGGA Council & Branch Chairs' Meetings.	<ul style="list-style-type: none"> • Robert Perrault, P Eng • Brad Howe, P Eng 	<ul style="list-style-type: none"> • Ensure Central Branch is represented by the Chair, Vice Chair, or Past Chair at all meetings. • Ensure two way communications between Head Office and the Central Alberta Branch.
Monthly Branch Executive Meetings	<ul style="list-style-type: none"> • Robert Perrault, P Eng • Brad Howe, P Eng 	<ul style="list-style-type: none"> • Ten regular meetings per year. Executive meetings have consistently been well attended, with very good support and enthusiasm from attendees.
President's Visit & Member Induction Ceremony & Life Member	<ul style="list-style-type: none"> • Robert Perrault, P Eng 	<ul style="list-style-type: none"> • The President, the New Members and Life Members all have expressed their appreciation for the Branch's efforts in providing a successful event each year. • Next event scheduled for February/06.
Central Branch Annual General Meeting / Election.	<ul style="list-style-type: none"> • Brad Howe, P Eng • Robert Perrault, P Eng 	<ul style="list-style-type: none"> • 2005 AGM was in February/05. Central Alberta Branch currently has a complete slate of executive and nine Members-at-large.

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GOAL - Members

Enhance APEGGA's image and value to members.

ACTIVITY	LEADER	PROGRESS
Assist Branch members	<ul style="list-style-type: none">• Robert Perrault, P Eng	<ul style="list-style-type: none">• On-going promotion of Head Office presentations to interested members.• Promote use of APEGGA website and Central Alberta Branch web page.• Promote "soft skills" development by executive members during executive meetings and organized events.

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GOAL - Members

Increase member involvement.

ACTIVITY	LEADER	PROGRESS
Tours and Events for Members	<ul style="list-style-type: none"> • Peter Stevens, P Eng • Peter Stevens, P Eng • Peter Stevens, P Eng • Gerry Pyper, P.Eng • Andrew Poole, P Eng • Robert Perrault, P.Eng • Branch executive • Branch executive • Branch executive • Kathryn Cramer, P Eng • Robert Perrault, P Eng • College Liaison • Kim Ng, P Eng 	<ul style="list-style-type: none"> • May/05: Lunchtime Forum. • June/05: Lunchtime Forum. • Monthly Lunchtime Forums planned through to end of 2005 • August/05: Executive BBQ and planning session. • Sept/05: APEGGA/ASET golf tourney • October/05: Member Supper with Technical Speaker • Future events in planning stages: • Oct/05: Science and Tech Week • Feb/06: President's visit • March/06: Engineering and Geosciences Week • March/06: Central Alberta Science Olympics • March/06: Engineering Student's Night • Apr/05: PD Day

Web / PEGG Articles

Features:

- Branch Activities
- Branch minutes
- Upcoming Events
- Past Events
- Other articles

- Robert Perrault, P Eng

- Regular Updates.