



VERMILION RIVER BRANCH

2009 BRANCH BUSINESS PLAN

Submitted By:

Vermilion River Branch Executive

Executive Summary

To facilitate and address this policy and become more effective and meet our business plan objectives, the Vermilion River Branch Executive Committee has planned the following goals and activities:

- Working with Outreach Department to promote science and technology in schools and industry
- Improving image of profession in community
- Providing information and mentoring to MIT's
- Providing network opportunities for members
- Providing professional development for members
- Providing a network and increasing two way communication between members and Council
- Promoting and supporting APEGGA's image and value to members
- Increasing member involvement in Branch activities
- Increasing joint events with other professional organizations and associations

The level of activity in the branch is expected to remain similar to other years, however the branch executive has seen a dramatic decline in membership due to member relocation.

APEGGA – VERMILION RIVER BRANCH NOVEMBER 2008 TO DECEMBER 2009 BUSINESS PLAN

GOAL		
ACTIVITY	LEADER	PROGRESS
1. Public 1.1. <i>Promote Science & Technology in local schools and industry.</i>		
Student Outreach Program	Main Contact – S. Dieken	
a. Promote, select, and recognize winners of the Teacher Awards Program.	a. 2009 – S. Dieken D. Wiltermuth	a. Review Teacher Award nominee's (as provided by APEGGA), select Teacher Award recipient and organize recognition dinner.
b. Participate in Science Olympics in Lloyd Schools.	b. 2009 – D. Wiltermuth D. Walden B. Cao	b. Respond to requests for branch involvement in local schools. Confirm holding Science Olympics with Lloydminster schools in conjunction with Science Fair in 2009. - 2008 – Over 200 students were involved, with much positive feedback.
c. Student Awards Program.	c. 2009 – S. Dieken 2008 – S. Dieken	c. Respond to requests for presentation of awards by locating volunteers. Prepare schedule of awards nights for upcoming year. - 2008 – 10 awards were presented

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GOAL		
ACTIVITY	LEADER	PROGRESS
<ul style="list-style-type: none"> • Public • <i>Enhance image of profession in the community.</i> 		
a. School Forums / Career Days	a. Volunteers as Required	a. Respond to requests for this activity (either thru APEGGA or direct from schools) by locating and organizing volunteers.

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GOAL		
1 Members <i>2.1 Provide information and mentoring to MITs (New) under the direction of the Professional Development Department.</i>		
ACTIVITY	LEADER	PROGRESS
a. Source out Mentors as required to meet requests by branch MIT's	a. Branch Chair – S. Dieken	a. No requests to date.
b. Develop a list of volunteers to get into the mentoring program so that mentors will be available as the needs arise.	b. Branch Chair – S. Dieken	b. Schedule a mentoring evening to inform potential mentors and mentorees of what the program can offer them.

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GOAL

1. Members

2.2 *Provide opportunities to network with members and the public to assist in career development and understand the other professions in the Association.*

ACTIVITY	LEADER	PROGRESS
a. Golf Tournament	a. June 18, 2009 – Volunteer Req'd 2008 – ASET	a. Coordinate and Organize Golf Tournament: - Work with ASET/SASST & APEGS branch to garner additional support.
b. Tour of Local Companies and Plants a. Canadian Salt Plant b. Fire etc. in Vermilion c. Lloydminster City Water Treatment Plant d. National Oilwell Varco Lloyd Shop e. Husky Tucker Lake Thermal Project f. Husky Pike's Peak g. Pengrowth SACD @ Lindbergh h. Encana Foster Creek SAGD	a. S. Dieken b. D. Walden c. C. Ketchum d. T. Ahmed e. D. Wiltermuth f. D. Wiltermuth g. S. Dieken h. S. Dieken	a. Coordinate and Organize Tour of Canadian Salt Plant b. Determine what tour possibilities exist. c. Determine what tour possibilities exist. d. Determine what tour possibilities exist. e. Determine what tour possibilities exist. f. Determine what tour possibilities exist. g. Determine what tour possibilities exist. h. Determine what tour possibilities exist.
c. PD Day Presentation	c. May 7, 2009 – C. Ketchum D. Walden	c. Coordinate and Organize PD Day Presentation: Possibly Utilize Stevan Covey Evening presentation as part of PD day on May 7, 2009.
d. Member Social Evening	d. 2008 – C. Ketchum & D. Wiltermuth 2009 – C. Ketchum & D. Wiltermuth	d. Pool night being planned for November 2008. C. Ketchum to investigate possible Charity Poker Night. A Fall social Event is being planned, pool has been chosen for now.

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GOAL		
2. Members <i>2.3 Provide local professional development as part of APEGGA's professional development program.</i>		
ACTIVITY	LEADER	PROGRESS
a. PD Day Presentation	a. May 7, 2009 – T. Ahmed, / D. Walden / C. Ketchum	a. Coordinate and Organize PD Day Presentation for May 7, 2009,: Possibly Utilize Stevan Covey - Using a full day with a single presenter format to encourage Professional Development with APEGGA and also involve ASET, SASST, and APEGS.

APEGGA – VERMILION RIVER BRANCH NOVEMBER 2008 TO DECEMBER 2009 BUSINESS PLAN

GOAL		
2. Members <i>2.4 Provide a network through which information can be communicated between the membership and Council.</i>		
ACTIVITY	LEADER	PROGRESS
a. Branch Orientation Meeting	a. Branch Chair – S. Dieken	a. Coordinate Branch Planning and Orientation meeting for April 6, 2009
b. APEGGA Council & Branch Chair Meetings	b. Branch Chair – S. Dieken	b. Ensure that branch is represented by an executive member at all meetings.
c. Monthly Branch Exec. Meetings	c. Branch Chair – S. Dieken	c. Prepare schedule, first Monday of every month, agenda. Chair meetings and submit minutes to APEGGA.
d. Annual Branch Planning Meeting	d. Branch Chair – S. Dieken	d. Hold April 6, 2009 and follow up Business Plan Meeting September 8, 2009
e. President's Visit, Member Induction Ceremony & Life Member Recognition	e. 2009 – D. Walden / D. Wiltermuth	e. Coordinate Event for March 4, 2009.
f. Responsible Member Forum	f. 2009 – S. Dieken	f. Determine demand for event prior to scheduling.
g. Annual General Meeting	g. 2009 – D. Walden / D. Wiltermuth	g. Coincides with President's Visit. Mail out nominations and meeting notice minimum 30 days prior to meeting.

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GOAL		
2. Members <i>2.5 Enhance APEGGA's image and value to members.</i>		
ACTIVITY	LEADER	PROGRESS
		This goal will be addressed through our other activities.

APEGGA – VERMILON RIVER BRANCH NOVEMBER 2008 TO DECEMBER 2009 BUSINESS PLAN

GOAL		
2. Members <i>2.6 Increase member involvement.</i>		
ACTIVITY	LEADER	PROGRESS
Newsletter Features: <ul style="list-style-type: none"> • Branch Chair Remarks • Upcoming Events • Outreach Corner • Past Events • Other articles 	Needs Volunteer	Prepare newsletter and submit to APEGGA for distribution. Include request for volunteers and mentors.