

APEGGA Central Alberta Branch
Minutes of Executive Meeting
Tuesday, May 6, 2003
Red Deer College - Arts Centre Conference Room

ATTENDANCE

Peter Stevens, P.Eng., Andrew Poole, P.Eng., Gerry Pyper, P.Eng., Kim H. Ng, P.Eng., Niki Phillips, E.I.T., Peter Ott, P.Eng., Rick Granberg, P.Eng., Robert Perrault, P.Eng, Brad Howe, P.Eng, Wade Keller, E.I.T., Arun Mishra, Ph.D, P.Eng., Andrew Wagner, E.I.T. , Bob Watson, P.Eng., (recorder).

Absent: Chris Dedeurwaerder, P.Eng., John Umlah, P.Eng.

1 CALL TO ORDER

Meeting called to order at 7:07 pm by Andrew P. at 7:07 p.m. Chair Peter S. arrived at 7:09 and took over the chair.

2 AGENDA

The agenda was approved as written by an Arun/Robert motion.

3 APPROVAL OF MINUTES

The minutes for April 1, 2003 Executive meeting were approved as corrected by an Arun/Wade motion:

4e. A few new people have been attending the Lunchtime Forum.

4g. Red Deer River Cleanup Day will be June 1, 2003.

4 BUSINESS ARISING

a) Treasurer's Report

The account balance is normal for this time of year. Attendance at the April 12 PD Day was 41, resulting in a modest profit.

APEGGA head office had advised the Chair that the audit report did not have the required 2 signatures; Treasurer Rick scanned the signed audit report and sent it to head office.

b) Students Outreach Program Report

Kim and Wade reported that a meeting had been held to select the winner of the Teacher Award.

Seven volunteers assisted with the Science Olympics held at Oriole Park School. Suggestions for improvements to the outreach programs were discussed, including providing preliminary theory to the students and requesting that the school contact persons make all classroom teachers aware of demonstrations and presentations scheduled for their schools.

c) New Members Network (NMN) Report

Niki stated that an informal evening social is scheduled for 22 May and that notices will be sent out by e-mail. Discussion took place as to whom should receive the notice—new members/old members. One of the aims of the network is to help new engineers and EIT's find out how to register with APEGGA. It was suggested that information about the NMN network be placed on the net via APEGGA head office.

d) April 12 Professional Development (PD) Day

Kim thanked the committee for their work in helping to make PD Day a successful event. Feedback was favourable; presentations were interesting, especially that of Erhard's Electric on working examples of wind and solar energy installations. One request was for additional PD Days rather than just one each year. There was a round of applause for Kim and the committee on the Chair's suggestion.

A discussion of the procedure necessary in arranging for the use of Red Deer College facilities, especially projector, video and similar equipment was initiated by Arun. It was stressed that such arrangements must go through Arun; presenters or speakers are not to be allowed to contact the College administration w.r.t. equipment needs. Arun reserves the College facilities at no cost to APEGGA and will arrange for equipment requested by the speakers, provided it is available from the College. In future, contracts with Speakers/Presenters shall include the total fee and traveling expenses and shall state what is included for that fee; Kim volunteered to prepare a standard form for future use—by 4 January 2004.

e) APEGGA AGM and Branch Chairs' meeting April 24-26

Chair Peter S. circulated notes covering these meetings. APEGGA head office requested feedback from the branches which prompted an Arun/Andrew W. motion that Branch Chair Peter S. write a letter to APEGGA President Mike Smyth with the request that head office get instruction on how to work day to day with volunteers. After much discussion and expression of concern that the members of head office who are very helpful and co-operative would be receiving the same criticism as those who are less co-operative, a motion to Table was made by Kim: 7 for / 4 against / 1 abstained –Carried.

f) May 6 Lunchtime Forum

Ten people attended; the topic was the Red Deer River cleanup. A good summary was provided; volunteers are needed for the cleanup on 1 June. A \$50.00 donation was made to the Red Deer River Cleanup fund on an Arun/Niki motion.

The next forum will be June 3, 2003; topic to be announced.

g) May 13 Travelaire Tour

Rick has arranged this tour of the local trailer manufacturing plant; there will be a \$5.00/person charge to cover the cost of cold cuts, crackers and pop at the conclusion of the tour.

h) June 1 Red Deer River Cleanup

Volunteers requested/donation provided as in 4 f) above.

i) June 7 Reynold's Museum Family Tour

Gerry outlined the arrangements made for this tour. Registration forms will be issued by APEGGA.

5 NEW BUSINESS

a) Events for August-December, 2003

August 19 (Tuesday): Branch Executive barbecue at Gerry's place.

Suggested tours, to be prioritized at the June 3 meeting:

- B P Chemicals Plant
- Border Paving Plant
- Haliburton Shop
- Schlumberger Shop
- Electronic Firm? Plant
- Sylvan Lake Pool or Red Deer County Office-thermal heating
- Dickson Dam
- Olds College Centre for Innovation
- Muffler Plant – Delburne
- John Mansville Plant, Innisfail

b) APEGGA / ASET Golf Tournament

Andrew P. will contact golf courses including Riverbend, Alberta Springs, Sylvan Lake and report at the 3 June meeting. Format will be a round of golf with each individual responsible for ordering his/her own meal.

c) Executive Photograph

At the conclusion of the meeting a group photograph was taken.

d) Other

Policy –Costs of After-Meeting Social: Rick recommended that a limit be set on the total costs to APEGGA for the social session held after each executive meeting; member contributions would be required to make up any total above this limit.

Advisory Committee –Red Deer College / APEGGA: Arun advised the executive that R.D. College Advisory Committee had met with APEGGA to discuss the content of practical experience vs academic material in university courses. Arun also advised that in British Columbia ASET and Engineers plan to be combined into a single association.

Orientation for Branch Executive: Chair Peter S. advised the executive that an orientation course will be held for those members of the executive that can attend on 7 June 2003 in Edmonton.

Flowers for Shirley Layne: Chair Peter S. recommended that this matter be considered at the next meeting.

2005 Alberta Centennial Celebration: Chair Peter S. requested ideas and suggestions for APEGGA's participation in this future event.

6 NEXT MEETING

7 p.m., Tuesday, June 3, 2003 at RDC in the Art Centre Board Room. Arun will book the room; Andrew W. volunteered to be the recorder.

7 ADJOURNMENT

Meeting adjourned at 9:35 p.m on a Gerry motion.