

CPD
Participation:

2 PDH



BRANCH EXECUTIVE MEETING

Friday July 21, 2006
107 Lawrence Street (Rattan's Residence)
Fort McMurray, Alberta

Present: Jason Kachur, Christine Hernani, Aldous Walters, Sanil Sivarajan, Christian West, Jacob Oommachan, Joseph Amalraj, Jeya Kumar, Paul Hagar, Mustafa Malik, Rattan Garcha, Jim Adam, John Huntley

Regrets: Dylan Miles, Vic Saari, Samir Rashid, Mike Sneath, Mitch Azmier, Wayne Kosik, Ken Nwosu

(Minutes recorded by Christine Hernani)

MINUTES

Meeting called to order by Branch Vice Chair, Jason Kachur at 9:20pm.

1. Review agenda

Additions: Jey Kumar to present Robert's Rule, budget to be submitted by August 15, 2006 and executive meeting dates for the rest of 2006.

Motion to accept meeting agenda by Paul, seconded by Christian.

2. Review and approve minutes of last meeting

Minutes from June meeting were accepted (moved by Paul, seconded by John)

3. Review Action Log

Please see the attached Action Log.

4. Reports

a. Chair

There was no report submitted.

b. Treasurer – by Mustafa Malik

See attached Treasurer's Report for July 21 Meeting.

c. Outreach Coordinator – by Christian West

The APEGGA Teacher Award for Fort McMurray was presented by Dylan Miles to a teacher at Westwood Community High School on June 28, 2006. Dylan represented APEGGA at a year end faculty luncheon where he spoke about the award program and the importance of generating an interest in science in our youth before presenting the award.

5. Review or Update on Upcoming Events

a. Joint CIM / APEGGA Softball and barbeque



- b. **Oilsands Trade Show**
Call for volunteers. Date to be confirmed.

6. **New Business:**

- a. **Jey Kumar's Robert's Rule Presentation**
Jason passed the motion to allocate 1.5hour on the next Executive Meeting for Jey to present the Robert's Rule. Christian seconded the motion. Jey will make necessary arrangements for LCD projector.
- b. **APEGGA Budget**
See Action Log item no. 10
- c. **Executive Meeting Dates**
Here are the dates for the rest of the year:
 - September 13
 - October 11
 - November 8
 - December 13

7. **Around the Table**

Everyone commended Rattan for another outstanding job of hosting the Exec BBQ. The event was a tremendous success! It was an excellent time to socialize amongst friends and family of the Execs.

8. **Next Meeting Date**

Next meeting will be held at Fr. Merc HS on September 13, 2006.

9. **Adjournment**

Jason adjourned the meeting at 9:45pm.



Fort McMurray Branch Action Log

July 21, 2006

NO.	DESCRIPTION	ACTION REQUIRED	ACTION BY	STATUS/COMPLETION DATE
1.	January 2007 PEGG Issue	Submit Fort McMurray Branch write-up	Dylan	November 15, 2006
2.	CNRL Site Contact	Recruit new inductee to be Fort McMurray APEGGA Branch CNRL contact	Vic	September 13, 2006
3.	Fort McMurray Infrastructure Presentation	Request a copy of the ppt slides	Dylan	September 13
4.	Teacher's Award	Arrange for dinner with Teacher, Principal, Outreach Coord and Chair/Vice-chair	Christian	September 13
5.	Presenting APEGGA to High Schools	Arrange for APEGGA Rep to visit local high school to promote APEGGA	Christian	September 13
6.	APEGGA pins	Request pins from HO	Dylan	September 13
7.	APEGGA badges	Order badges for all Executives. See June minutes Item 3a for details on the badge.	Dylan	September 13
8.	Executive Orientation	Investigate the cost and feasibility of inviting an HO Rep to present APEGGA's functions, purpose, etc	Dylan	September 13
9.	APEGGA Manual Supplementary	Modify the supplementary section as per the June minutes Item 3c.	Dylan	September 13
10.	APEGGA Budget	Mustafa to submit budget to HO by August 15, 2006 and follow-up the outstanding \$1700 from HO.	Dylan	August 15
11.				