

CPD Participation:

3 PDH



**APEGGA**

The Association of  
Professional Engineers, Geologists  
and Geophysicists of Alberta

## **SEPTEMBER 2004 BRANCH EXECUTIVE MEETING** **Fort McMurray Branch**

Wednesday September 22, 2004  
Bob Lamb Center, Room 232  
Fort McMurray, Alberta

**Present:** Paul Hagar, Rattan Garcha, Joseph Amalraj, Samir Rashid, Christophe Durieu, Dylan Miles, Prakash Mullick, Mike Sneath, Vic Saari, Kim Farwell

**Regrets:** Scott Curry, Jacob Oommachan, Andrew Rosser, Mitch Azmier

**Absent:** John Huntley, Jason Kachur, Mustafa Malik, Prabhakar Reddy

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### **MINUTES**

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#### **1. Review and amend Agenda**

No changes made to agenda

#### **2. Approve minutes of last meeting**

Prakash: moved that minutes from June and July meetings be accepted; seconded by Rattan; motion passed unanimously

#### **3. Review Action Log**

- 1) Joseph to send invites to executive members for special meeting to discuss CPD topics
- 2) Complete
- 3) Minutes of June meeting posted on APEGGA website – complete
- 4) Estimated date of completion November 10, 2004 – Prakash
- 5) No change
- 6) Branch Orientation is tentatively planned for February 2005
- 7) Jacob to follow up
- 8) October 21 is date for MIT seminar, notice to be sent early next week by Kim
- 9) Complete
- 10) Statement provided to Andrew Rosser; cheque has not been issued yet due to complications in transfer of signing authority
- 11) Complete
- 12) Complete
- 13) Complete
- 14) Discussion in #6; Exposure to cost to be evaluated during planning stages of events

Additions to Action Log:

- Procedure to be written and known for signing authority transfer for incoming APEGGA exec treasurer; Prakash to add to branch manual.
- Joseph to check with Andrew Rosser if he will be able to attend meetings or if we need to find new treasurer

#### **4. Reports**

Vice-chair in place of Chair: discussion of why there is a lack of participation at the branch orientation session; orientation to be tried again in February 2005 with a minimum of 2 members from each branch

Treasurer: no report – Andrew Rosser absent

Outreach Coordinator: Science festival scheduled Saturday Oct 12-17 – require volunteers as judges; emails to be sent out from head office.

#### **5. Events Update**

Exec BBQ – successful, 19 attended (14 members, 5 spouses)

Tradeshow – distributed 25 applications and information at APEGGA booth, relatively slow year at tradeshow; decision to continue holding booth for APEGGA visibility

MIT Seminar booked for October 21, 2004; \$25 fee per person. May need volunteers.

CPD Day – in February / March 2005; meeting to be arranged next week to organize topics

Student award night to be set for October/November 2004 to be set by Mike Sneath; Rattan to handle cheques for awards until signing authority transferred to Andrew

Quiz Night – Paul to set up for November

Quarterly Branch Newsletter – Paul and Dylan to produce in October

Teachers Awards – Set for February / March 2005 tentatively

#### **6. Discussion and Closure**

Prakash: moved that names of inductees be published to entire branch executive prior to president's visit; seconded by Mike; motion passed unanimously

Discussion started on publishing names of nominees prior to AGM. Note: the branch bylaws state that names are to be published. Discussion tabled until next meeting.

#### **7. New Business**

None

#### **8. Around the Table**

Kim to give brief 5 minute speech on inclusivity at conclusion of meeting

#### **9. Next Meeting Date**

Bob Lamb Center Room 232 has been booked for Wednesday October 13; Dylan to send out reminders and agenda one week prior

#### **10. Adjournment**

Meeting adjourned at 9:05 pm