

CPD Participation:

1 PDH



## NOVEMBER 2005 BRANCH EXECUTIVE MEETING Fort McMurray Branch

Wednesday November 16, 2005  
Room 131, Father Patrick Mercredi High School  
Fort McMurray, Alberta

**Present:** Prakash Mullick, Mitch Azmier, Dylan Miles, Vic Saari, Mike Sneath, Samir Rashid, Neil Doucette, Rattan Garcha, Jim Adam, Jason Kachur, Aijaz Malik (observer) and Kim Farwell (observer).

**Regrets:** Mustafa Malik, Joseph Amalraj, Christine Hernani, Wayne Kosik, Jacob Oommachan and John Huntley.

**Absent:** Paul Hagar

(Minutes recorded by Jason Kachur)

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### MINUTES

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\*\*\* Thank you to Kim Farwell for taking the minutes at the start of the meeting. \*\*\*

Meeting called to order by Branch Chair, Vic Saari at 19:30 hours.

#### 1. Review Agenda

Agenda was accepted with the addition of the following items:

Item 5f – Duration of executive meetings.

Item 5g – Discussion of mailers.

Item 5h – Nature of item B (noted that Vic asked Dylan to do the survey)

Item 5i – Status of outreach coordinator and members at large with respect to the e-PEGG.

Moved by Prakash to accept, seconded by Dylan. Motion carried.

#### 2. Minutes of Meetings

It was pointed out that the minutes were well done considering the issues of the meeting.

Moved by Prakash to accept, seconded by Dylan. Motion carried.

#### 3. Review Action Log

Item #1 – TOEFL Scores.

- Questions asked of Ross Plecash – no official response but that functioning professionals require a higher language proficiency than a student; who will develop language skills.
- Action item complete.

Item #2 – Branch e-PEGG.

- Contact information on e-PEGG will be added.
- Action item complete.

Item #3 – Video Showcase.

- Question posed to HO. Awaiting a response.

Item #4 – Videoconferencing.

- Email sent to Ross Plecash and he was open to the idea.
- Mitch to spearhead for Syncrude.
- Action is complete.

#### 4. Reports

##### Branch Chair – Report Written and Submitted by Vic Saari.

A second Videoconference presentation was held on November 15. Interest was not high and cancellation was considered. Some begging and pleading and an unexpected last minute walk-up of four members resulted in seven persons attending. The presentation was made by Dan Bader, P.Eng. speaking on the Alberta SuperNet. Branches in Fort McMurray, Red Deer, Medicine Hat and Lethbridge participated.

Prakash Mullick will be recognized in the January edition of the PEGG for his receiving of two community awards.

The President's Visit is now confirmed for February 8 and 9, 2006. Prakash Mullick and Rattan Garcha are the organizers of this event.

The Centennial Challenge was held on November 9 at the Oil Sands Discovery Centre. Three APEGGA members helped out as scorekeepers and judges. This was a Quiz Type Competition between the three Fort McMurray High Schools. Samir Rashid, our Outreach Coordinator and Christine Hernani helped out in the setting up of this event.

##### Treasurer – Report Written and Submitted by Mustafa Malik

Closing Balance as of October 31, 2005	\$4,108.48
Expenditures: School Awards	\$370.00
Room Rental (Sept., Oct. and Nov.)	\$96.00
Balance:	<b><u>\$3,642.48</u></b>

**Note:** The remaining budgeted amount of \$3,500.00 will be requested from Head Office in January of 2006

##### Outreach Coordinator – Report Written and Submitted by Samir Rashid

**ALBERTA CENTENNIAL CHALLENGE** (Past: Held November 9th at OSDC)

The Event: A Quiz competition amongst High School Students (questions included science and other disciplines)

Requested: 3 to 4 people to assist as judges, score keepers or general help

Delivered: 4 people - Aijaz Malik, Christian West, Vic Saari, Mick B.

**LEGO CHALLENGE** (Future: To Be Held Sunday December 4th at OSDC)

The Event: A Lego Building Contest amongst elementary & junior high students

Requested: Brainstorming Ideas and creation of rules; 4 to 5 people to assist as judges, score keepers or general help; pro-team if interested

Upcoming: Meeting to create rules and do a pre-build (Date to be announced, most likely Tuesday November 22nd)

**FAMILY DAY EVENT** (Future: To Be Held Monday February 20th at OSDC)

The Event: Still in conception

Requested: Will get back to us

Upcoming: Nothing scheduled

**SCIENCE OLYMPICS** (Future: To Be Held in March at OSDC - Date to be confirmed)

The Event: A science style olympic event amongst junior high students; 3 events

Requested: Brainstorming Ideas and creation of rules; 4 to 5 people to assist as judges, score keepers or general help; science table setup

Upcoming: Meeting to create rules and brainstorm activities (Date to be announced)

## 5. New Business

- 5a) Retable motion to change the current regulations regarding exceeding an event budget from \$250 to "\$250 or 25% of the budgeted amount, whichever is less".

Motion made by Mitch, seconded by Mike. Motion carried

- 5h) Nature of item B ( it was decided that this item should come before item b).

Mike read an email he sent to Dylan with respect to the survey that Vic requested. Mike stated that this was the wrong thing to do as it circumvented the executive meeting and was not sanctioned by the executive.

- 5b) Report on Member Satisfaction Survey.

Report written and submitted by Dylan on results of the email survey sent to the branch executive at the request of Vic. Dylan to provide written report to the secretary for distribution to the branch executive prior to December meeting.

Motion was made to discuss the results of the survey at the next meeting by Jason and was seconded by Samir. Motion carried.

\*\*\* Prakash Mullick and Rattan Garcha stood up and verbally resigned at 9:00 \*\*\*

- 5c) Review and acceptance of Major Branch Decisions document.

Due to the verbal resignation of Prakash, Mitch was gracious enough to take this task and provide a new written report to the executive by the January meeting. Item tabled until January.

- 5d) Decision on an alternate date for February's branch meeting.

It was decided that the February 8<sup>th</sup> executive meeting would now be rescheduled for Wednesday February 15<sup>th</sup>, 2006 due to the president's visit.

5e) Review of upcoming events.

Wine and Cheese night has been cancelled due to the above-mentioned resignations.  
Quiz night – will occur in January.

5f) Duration of executive meetings.

Will be discussed at the next meeting as a result of the member satisfaction survey.

5g) Discussion of mailers.

Jason will work with Shirley Lane to review the final web based format before it is sent out to the branch members.

5i) Status of outreach coordinator and members at large with respect to the e-PEGG.

It has been decided that all executive members (including members at large) will appear as contacts on e-PEGG notices.

## **6. Around the Table**

Mitch – Questioned the purpose of the around the table discussion. Vic stated that it is meant only for branch business and that motions are not to be brought up during this period.

Kim – Made comments on how tough the meeting was.

\*\*\* Neil – Stood up and verbally resigned. \*\*\*

Aijaz – Enjoyed the meeting and will continue to attend.

Jim – Stated that he was disappointed in the meeting.

Mike – Stated that events seem to be dropping off. He then thanked Neil for presenting student awards.

Jason – Thanked Dylan for his efforts in carrying out and creating a report with respect to the member satisfaction survey.

Dylan – Said that it was a sad meeting with respect to resignations. He also stated that he wrote and passed his professional ethics exam with APEGGA. Congratulations Dylan!

## **7. Next Meeting Date**

Wednesday December 7, 2005. Father Mercredi High School, Room next door to 131, starting at 19:30 hours.

## **8. Adjournment**

Vic adjourned the meeting at 21:20 hours.



## Fort McMurray Branch Action Log

### November 16, 2005 Meeting

NO.	DESCRIPTION	ACTION REQUIRED	ACTION BY	STATUS/COMPLETION DATE
1.	Video Showcase	Vic to approach HO about funding to produce a video showcasing engineering and geoscience.	Vic	December 7, 2005
2.	Report on Member Satisfaction Survey	Dylan to provide a final written report on the member satisfaction survey to the secretary for distribution to the branch executive.	Dylan	November 30, 2005
3.	Report on Major Branch Decisions	Provide a comprehensive report on all major branch decisions in the past.	Mitch	January 11, 2005
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