



## BRANCH EXECUTIVE MEETING

Wednesday November 21, 2007  
Room 232, Bob Lamb Center  
Fort McMurray, Alberta

**Present (12/22):** Christian West, Mitch Azmier, Allison Bale, Paul Hagar, Jey Kumar, Samir Rashid, Sugu Sivagnanam, Mustafa Malik, Christine Hernani, Jim Adam, Jacob Oommachan, Sanil Sivarajan

**Regrets (7/22):** Wayne Kosik, Jason Kachur, Joneson Chiang, Jorge Bermudez, Rattan Garcha, Aldous Walters, Dylan Miles

**Absent (3/22):** Al Majdzadeh, Joseph Amalraj, John Huntley

(Minutes recorded by Sanil Sivarajan and revised by Joneson Chiang)

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### MINUTES

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Meeting called to order by Branch Vice Chair, Mustafa Malik at 1903hr.

1. **Agenda Review**
2. **Review and approve minutes of last meeting**
  - A. Minutes from October Meeting was reviewed and approved (Motion moved by Christine and seconded by Paul). Motion carried (Acceptance by unanimous vote).
3. **Action Log (Refer to attached Action Log)**
4. **Reports & Events**
  - A. Chair – Jason is attending the Branch Chair meeting. Any action should be forwarded to Jason.
  - B. Treasurer – Refer to Treasurer's November Report.
  - C. Outreach Coordinator – Communication was sent to Fort Chip. School. Lego challenge is on December 2 at Oil Sand Discovery Center.
  - D. President's Visit- Mustafa provided contact information to head office. Jason provided names of three executives. No names were provided from CNRL or other companies. All expenses for President's visit will be covered by head office.
  - E. Technical Seminar-Moved to Feb-March 2008, before AGM. Jacob, Mustafa and Jey will contact EPC companies and try to get a common topic for presentation such as City's overpass construction.
  - F. Student Award: Mitch contacted three high school representatives. One positive response from one school, one starting to get me the info, and one that has ignored my numerous request, of various people, at that school. Mitch will try to get data by the end of the school year and work out next year.

**4. New Business & Around the Table**

- A. Jey presented topic on “Powerful presentation”. Mustafa and Jim appreciated Jey.
- B. Samir will contact Jason and enquire about what support he needs for President’s visit.
- C. Jacob is interested to participate in the Fort Chip. Trip.
- D. Vic needs to be honoured for his service. Mustafa will check with Jason and head office.

**5. Adjournment**

The next meeting will be held on Wednesday, December 12<sup>th</sup> at Room 130/131, Father Mercredi High School. Mustafa adjourned the meeting at 2010hr.