



**PEACE RIVER BRANCH EXECUTIVE MEETING**  
**October 6, 2008**  
**GRANDE PRAIRIE, AB**

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**MINUTES**

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**PRESENT**

Steven Little, P. Eng	Chair / Executive Recorder
Bert Hunt, P. Eng	College Liaison
David Lario, P. Eng	Past Chair
Ron Zylla, P. Eng	Member at Large
Tanvir Sadiq, P. Eng	Vice Chair / Treasurer
RaeAnne Leach, E.I.T.	Outreach Coordinator
Jim Smith, P. Eng	Member at Large
David Munjak, P. Eng	Member at Large
Brad Smith	Student Guest

**REGRETS**

Kristine Donnelly, P. Eng	Member at Large
Scott Roessler, P. Eng.	Member at Large
Timothy Lau, P Eng.	Member at Large
Chris Bock	Member at Large

Action By

**1. Call to Order – Acceptance of Agenda**

1.1 The meeting was called to order at 4:35pm.

Info.

1.2 Agenda accepted as distributed.

**2. Minutes of September 15, 2008 Meeting**

2.1 Accepted as distributed; first David, second Bert

Info.

**3. Business Arising from Previous Minutes Not Covered by Agenda**

3.1 No items to add. Info

**4. Branch Calendar of Events**

4.1 Calendar of Events was distributed via email, appears to be current and accurate. Steven  
.1 Motion - Bert, Second – Ron, Carried

**5. Branch Letterhead**

5.1 Letterhead was distributed via email, appears to be current and accurate. Steven  
.1 Motion - David, Second – RaeAnne, Carried

**6. Budget**

6.1 Branch is in good financial standing.  
6.2 Branch budget which is to be submitted to APEGGA, was reviewed. Steven  
.1 Motion – RaeAnne, Second – Tanvir, Carried.

**7. Outreach Report**

7.1 School Science Night. RaeAnne /David / Steven  
.1 Targeting November 6 as our Science night.  
7.2 Science Olympics.  
.1 Start meetings soon, call for volunteers to help organize event.

**8. Scholarship Committee**

8.1 Letters are written and are in envelopes, just need to be addressed. David M volunteered to help. David M / Bert

**9. President's Visit**

9.1 Ideas regarding potential activities for the president were discussed; it would appear that a visit with local Permit Holders is the best option given the time of year. Info

**10. Professional Development Seminar**

10.1 David will give a talk in regards to his attempt to develop a practice standard as part of an APEGGA committee. Perhaps as early as next month. Steven / David

**11. Additions**

- 11.1 Meeting Time
  - .1 All in attendance agreed that this time is workable. Steven
- 11.2 Branch Chair Report
  - .1 Steven talked about the last meeting, particular attention was drawn to APEGGA's standing political donation program. Info
- 11.3 Mentorship
  - .1 Steven to liaise with Arlene Lack to see if a seminar could be given on mentorship, Steven
  - .2 The expectations and responsibilities of mentors is unclear to many members.

**12. Next Meeting**

- 12.1 **Next meeting J107, Grande Prairie Regional College, 4:30pm.** Info.

**13. Adjournment**

- 13.1 Motion to adjourn by Ron, second by Bert. The meeting was adjourned at 6:10 pm.