

**APEGGA Central Alberta Branch
Minutes of Executive Meeting
Tuesday, October 3, 2006
Red Deer College Arts Centre Conference Room**

ATTENDANCE

Brad Howe, P.Eng, Kathryn Cramer, P.Eng, Andrew Poole, P.Eng., Greg Schmidt, P. Eng., Peter Ott, P.Eng. (Recorder), Morris Sych, P.Eng., Bob Watson, P.Eng., Marion Caws, Brian Stackhouse

Regrets with Notice:

Kim Ng, P.Eng., Beverly Perozzo, P.Eng.

1 CALL TO ORDER

Meeting called to order at 7:05 pm by Chairman Brad H.

2 AGENDA

The agenda was accepted on a motion from Andrew P. and seconded by Marion C. Carried.

3 APPROVAL OF MINUTES

The minutes were approved on a motion by Kathryn C. and seconded by Morris S. Carried.

4 BUSINESS ARISING

a) Treasurer's Report

Peter O. reported the bank balance. There are outstanding expenses from CAB PD Day and Volunteer Recognition BBQ. There are sufficient funds such that we will not have to ask APEGGA Head Office (HO) for an advance until next year.

b) Student Outreach Coordinator's Report

Kathryn C. reported that Stephen Molesky of Notre Dame High School has been selected as the recipient of the annual APEGGA Teacher's Award for the Central Alberta Region. There was significant coverage in the Red Deer Advocate on 8/13/06.

c) Lunchtime Forum Review – October 3, 2006

Andrew P. reported that Andrew Wagner spoke on energy efficient housing. Andrew has formed a company called Eco Built Homes and the house that he built for himself is one of the most energy efficient houses in Red Deer. 7 to 8 individuals attended the presentation.

d) Next Lunchtime Forum – November 7, 2006

Andrew P. reported that no speaker has yet been booked but he expected to finalize by mid-October.

e) Annual APEGGA/ASET Golf Tournament – September 23, 2006

Andrew P. reported that the 2006 tournament went well, with 24 participants (and a waiting list of 5 or 6). The tournament was once again held at the Riverbend Golf Course in Red Deer. Andrew was very successful in obtaining prizes for the tournament. If we want to expand the tournament in 2007, we will need to find a new venue. From a financial perspective, the tournament was a break-even event (as is normally the case).

f) Agrium Tour – September 26, 2006

As Bev P. was absent, there was no report on the tour.

g) Red Deer College Liaison

Brad H. introduced Brian Stackhouse as the new liaison with Red Deer College. Brian is an Instructor at the college. Welcome Brian!

Key duties of the College Liaison were reviewed. An updated phone list will be issued by Brad H.

h) Science Olympics

No update was available. Science Olympic activities from Head Office are expected by the end of October.

i) Branch Activities

There was a general discussion on the list of activities and tentative timing for the coming year's events. The following activities are planned for the Central Alberta Branch 2006/07:

Activity	Date	Responsible Person
Noise Solutions Tour	October (tentative)	Kathryn C.
Dinner Speaker?	November	
AGM / President's Visit	February 07	Brad H.
Science Olympics	1Q07	Bev P. + School rep
Student Night	March 07	Brian S.
Glencoe Facility Tour	April/May 07	Morris S.
PD Day	May 07	Kim N.
Volunteer BBQ	Summer	Brad H.
Lunch Time Forum	Monthly	Andrew P.
Habitat for Humanity	???	Brad H.

5 NEW BUSINESS

a) Branch Chair's Meeting – September 20, 2006

Brad H. provided an update from the recent Branch Chair's meeting. Several items from Central Alberta were featured in the discussion:

- The Communications Department of Head Office will update the Volunteer Brochure created by Brad. This will be a resource available to all branches in the province.
- The Executive Orientation offered by Head Office will be combined with Volunteer Orientation, in an effort to increase attendance. The Executive Orientation has been cancelled the last three years due to insufficient interest. No date has been set for the next session.
- Ross Plecash is available to provide "Permit to Practice" training locally, if more than 10 members are in attendance. This training was included in our 2006 PD Day.
- National Engineering & Geoscience Week will be celebrated in March, on a staggered schedule, across the country. The Alberta schedule has not been set.
- A branch inquired whether they could purchase resource material (such as Extreme Engineering DVD Set) for loan out to local schools. For copyright reasons, they were advised by Head Office not to do so. Funds can be provided to local schools to purchase these types of resources.

b) Associate Members

Following discussion at the Branch Chair's Meeting, Brad H. will draft a proposed bylaw creating associate membership on the CAB Executive. Associate members would be limited to College Liaison and Member at Large positions and would not have voting rights. This will be brought to the November meeting.

c) AGM/President's Visit

February 6, 2006 was identified as the preferred date for our AGM and President's Visit. February 13th is the back-up date. Brad H. will "book" the President and begin contacting local hotels.

6 NEXT MEETING – November 7, 2006 7:00pm

The next meeting will be held in **Room 2503** at Red Deer College. Greg S. will be the recorder at the next meeting.

7 ADJOURNMENT

Meeting adjourned at 8:30 pm.