



## BRANCH EXECUTIVE MEETING

Wednesday September 12, 2007  
Room 232, Bob Lamb Center  
Fort McMurray, Alberta

**Present:** Jason Kachur, Joneson Chiang, Christian West, Mitch Azmier, Allison Bale, Jorge Bermudez, Rattan Garcha, Paul Hagar, Jey Kumar, Samir Rashid, Sugu Sivagnanam, Aldous Walters (12/23)

**Regrets:** Mustafa Malik, Christine Hernani, Dylan Miles, Joseph Amalraj, John Huntley, Wayne Kosik, Sanil Sivarajan (7/23)

**Absent:** Jim Adam, Al Majdzadeh, Jacob Oommachan, Vic Saari (4/23)

(Minutes recorded by secretary, Joneson Chiang)

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### MINUTES

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Meeting called to order by Branch Chair, Jason Kachur, at 1903hr.

#### 1. Agenda

- A. Minutes from July Meeting were reviewed and approved (Motion moved by Mitch and seconded by Jey). Motion carried (Acceptance by unanimous vote).
- B. Induction of new Member-at-Large, Allison Bale P. Eng. (Motion moved by Paul, seconded by Christian). Allison is included in the Member-At-Large (Acceptance by unanimous vote).

#### 2. Action Log (Refer to attached Action Log)

- A. Christine Hernani will inquire about additional funding from HO.

#### 3. Reports & Events

- A. Chair – Next council meeting will take place in Calgary.
- B. Treasurer – Bank Statement: Branch is financially sound.
- C. Outreach Coordinator – A letter has been drafted and will be sent out to the executive for approval. The letter is intended to inform local schools of the APEGGA outreach program in Fort McMurray and provide them with contact information should they wish to participate.
- D. Annual Golf is hosting on Saturday, September 15, 2007 at Quarry Ridge Golf Course. First team will tee off at 2:00 PM. 12 Participants registered the tournament.
- E. Inquire John Huntley to see if he is interested to take over technical seminar event.
- F. Christine will lead the APEGGA Info Night Event and will decide the target date.
- G. Allison B., Jason K. and Christian W. will join Mitch A. to present the Saint Antonio Student Awards.
- H. Paul H. moved the Trivia event to December.

**4. New Business & Around the Table**

- A. For any major events such as AGM, President's Visit, all CPDs and technical presentations, the contact list must include all executive members in the event flyers. Otherwise, the contact list can include only the event organizers and the site reps and individuals can add his/her contact info to the event flyers posted in his/her work areas (Motion moved by Christian, seconded by Mitch). Motion carried (Acceptance by unanimous vote).
- B. Jey volunteered to give 30 minutes "Powerful Presentation" in November Branch meeting.
- C. Jason reminded all executive members to submit the topics would like him to discuss in the council meeting by the end of next Monday, September 17, 2007.
- D. Joneson will provide the 2007 Branch Executive Meeting attendance status to Jason.

**5. Adjournment**

The next meeting will be held on Wednesday, October 17<sup>th</sup> at Room 130/131, Father Mercredi High School. Jason adjourned the meeting at 2008hr.