

CPD
Participation:

2 PDH



BRANCH EXECUTIVE MEETING

December 13, 2006
Room 130 Father Mercredi High School
Fort McMurray, Alberta

Present: Dylan Miles, Jim Adam, Christine Hernani, Paul Hagar, Vic Saari, Aldous Walters, Joneson Chiang, Mustafa Malik, Christian West

Regrets: Samir Rashid, Jason Kachur, Joseph Amalraj, Sanil Sivarajan, Jeya Kumar, Mike Sneath, Jacob Oommachan, Darshan Dhillon

Absent: John Huntley, Rattan Garcha, Al Majdzadeh, Ken Nwosu, Mitch Azmier, Wayne Kosik,

(Minutes recorded by Christine Hernani)

MINUTES

Meeting was called to order by Branch Chair, Dylan Miles at 7:45pm.

1. Review agenda

New business:

- ASET/ APEGGA discussion
- Meeting dates for January and February 2007
- Branch Audit

2. Review and approve minutes of last meeting

Minutes from November meeting was accepted (moved by Vic, seconded by Paul)

3. Review Action Log

Please see the attached Action Log.

4. Reports

a. Chair – by Dylan Miles

In the past month, we held the APEGGA Info Night with Mark Tokarik and the Lego Challenge. Both events were quite successful, with good attendance and positive feedback afterwards. I attended the Branch Chairs' meeting in Calgary on Dec 6; during the meeting we discussed an upcoming 'Town Hall Meeting' to be held on Feb 6, 2007 via videoconference to discuss the impact of the ASET/APEGGA situation. Ross Plecash announced that he would offer a permit to practice seminar if attendance of more than 10 people could be assured. National Engineering and Geoscience week is to be held during a one-week period in each locality during March.

b. Treasurer – by Mustafa Malik

Please see attached Treasurer's Report

c. Outreach Coordinator – by Christian West



i. *LEGO Challenge*

The Discovery Center's annual Lego Challenge was held on November 26, 2006. This was the most successful Lego Challenge that the Discovery Centre has hosted to date with a record number of participants. It is disappointing to note that although a number of volunteers both internal, and external, to the branch executive volunteered to help with this event, that only Samir and Aparna attended. Samir and Aparna represented APEGGA very well, and the participants were not aware of the shortage of volunteers.

ii. *INFO Night*

The APEGGA Info Night was held on November 29, 2006. Approximately 50 people attended to hear Mark Tokarik, from Head Office, discuss the process required to become a professional member. The formal presentation was followed up by refreshments and an informal question & answer session with Mark. Thank you to those who helped organize the successful evening.

5. Review or Update on Upcoming Events

- a. President Visit – January 23, 2007 6:30pm at Sawridge Hotel. A planning meeting was held last November 25th. Please contact Dylan for details.
- b. Town Hall (video conference) – February 6, 2007. Details for time and moderator/facilitator requirements to be determined on January meeting.

6. New Business:

1. ASET / APEGGA
Branch Execs shared their opinions on ASET / APEGGA Communique#2.
2. Next meeting dates are:
 - a. Wednesday January 10th
 - b. Tuesday February 13th
3. Branch Audit
Paul and Vic volunteered to complete the Branch Audit by the end of January 2007.

7. Around the Table

Vic has copies of EGGP Act to hand out during next meeting.

8. Next Meeting Date

Next meeting will be tentatively held at Fr. Merc HS Room 130 on January 10, 2007 7:30pm.

9. Adjournment

Meeting was adjourned at 9:15 pm.

***** *Wishing you all a very Merry Christmas and a happy New Year!* *****





Fort McMurray Branch Action Log

December 13, 2006

NO.	DESCRIPTION	ACTION REQUIRED	ACTION BY	STATUS/COMPLETION DATE
1.	2007 PEGG Issue	Submit Fort McMurray Branch write-up	Dylan / Jim	January 2007. Suggestions include advantages of living in Fort McMurray or interview with the Mayor.
2.	Fort McMurray Infrastructure Presentation at March 2006 AGM	Request a copy of the ppt slides	Vic	
3.	Presenting APEGGA to High Schools	Arrange for APEGGA Rep to visit local high school to promote APEGGA	Christian	National Engineering Week
4.	Fort Chipecywan	Follow-up on promoting APEGGA at Ft Chipecywan	Christian	January 2007
5.	APEGGA Pins	Distribute to Branch Exec Members	Mitch	January 2007
6.	Executive Orientation	Investigate the cost and feasibility of inviting an HO Rep to present APEGGA's functions, purpose, etc	Dylan	Plans ongoing to combine Branch and Council Orientation in Spring 2007
7.	APEGGA Manual Supplementary	Modify the supplementary section for ff: <ul style="list-style-type: none"> a. Treasurer to update bank acct signing authority annually b. Chair, Treasurer and Outreach reports to be submitted prior to meeting 	Dylan	January 2007
8.	RMWB Infrastructure Engineer	Arrange meeting for APEGGA President Dave Chalcroft and Salem Abushawashi of the Regional Municipality of Wood Buffalo.	Vic	January 2007
9.	Permit to Practice Seminar	Request HO for Ross to present the seminar	Dylan	January 2007
10.	Check alternate venue for 2007 Town Hall video conferencing		Jim	January 2007

