



**PEACE RIVER BRANCH EXECUTIVE MEETING
November 2, 2009
GRANDE PRAIRIE, AB**

MINUTES

PRESENT

Tanvir Sadiq, P.Eng	Chair
Bert Hunt, P. Eng	College Liaison
RaeAnne Leach, E.I.T.	Outreach Coordinator
David Lario, P. Eng	Member at Large
Ron Zylla, P. Eng	Member at Large

REGRETS

Rob Boriweicki	Vice Chair
Kris McMennon	Treasurer
Jim Smith, P. Eng	Member at Large
Chris Bock, P. Eng.	Member at Large
David Munjak, P. Eng	Member at Large
Kari Anderson, E.I.T.	Member at Large
Steven Little, P. Eng	Past Chair / Executive Recorder

Action By

1. Call to Order – Acceptance of Agenda

1.1 The meeting was called to order at 5:50pm.

Info.

1.2 Agenda accepted as distributed.

2. Minutes of October, 2009 Meeting

2.1 David made a motion to accept minutes as ammended, Ron seconded.

Bert

3. Business Arising from Previous Minutes Not Covered by Agenda

3.1 Name tags. – Tanvir to contact the Association regarding if they have any template or supplier. David to contact Greggor Promotional and get information from last time name tags were done.

Info

4. Business Plan

- 4.1 Presented to executive for consideration, comments to be forwarded to Tanvir within one week. Tanvir to forward to Sandy at APEGGA HQ. Tanvir
- 4.2 The branch letterhead with updated members at large and executive is to be updated. Steven

5. Budget

- 5.1 Branch is in good financial standing. Info

6. Outreach Report

- 6.1 Science Olympics Account RaeAnne
 - .1 Outreach coordinator, Treasurer and one more to have signing authority.
 - .2 Startup meeting early November.
 - .3 Tanvir is to provide RaeAnne a detailed document which outlines the items that have been paid to date. RaeAnne
- 6.2 Science Night
 - .1 Maude Clifford, November 24th
 - .2 Mother Teresa, TBD RaeAnne
- 6.3 Volunteer Appreciation All
 - .1 Comedy booked for November 26th, which is a Thursday.
 - .2 List of persons who are to be invited:
 - a. Volunteers from the past 2 – 3 years
 - b. Scholarship Committee Members
 - c. GPRC Guest Speakers
 - d. Science Olympic Volunteers
 - e. Sheldon Graber
 - f. Jim Smith
 - g. Som Pillay
 - h. School Visitations
 - i. Job Fair Booth
 - .4 Tentative Timing
 - a. Supper 6:30 – 7:30 pm
 - b. Comedian 7:30 – 8:30 pm
 - c. Clean Up 8:30 – 9:00 pm

7. Scholarship Committee

- 7.1 Nothing to report. Bert

8. President's Visit

- 8.1 February 10th, Tanvir is looking into Holiday Inn availability. Tanvir

9. Professional Development Day

- 9.1 In Progress Steven

10. Next Meeting

10.1 December 4th, 2009 – 5:00pm – Dinner Meeting (Executive Appreciation)

10.2 Location TBD

Tanvir

10.3 Requested Attendance

- a. Chris Bock
- b. Chis McMennon
- c. Jim Smith
- d. Rae Ann Leach
- e. Tanvir Sadiq
- f. Bert Hunt
- g. Ron Zylla
- h. Rob Borewicky

11. Adjournment

11.1 Motion to adjourn by Ron, second by RaeAnne. The meeting was adjourned at 7:00 pm.