



APPROVED

COUNCIL MEETING
Friday, April 18, 2008
Salon 4, Shaw Conference Centre
Edmonton AB

MINUTES

PRESENT

President	J.G.F. (John) McLeod, P.Eng.
President-Elect	Dr. G.D. (Gordon) Williams, P.Geol.
Past-President	W.D.B. (David) Chalcraft, P.Eng.
Vice-President	L.E. (Lisa) Doig, P.Eng.
Councillors	W.J. (Jim) Beckett, P.Eng. C.L. (Chrys.) Dmytruk, P.Eng. L.C. (Leah) Lawrence, P.Eng. Dr. J.K. (Judith) Lentin, P.Geol. M.J. (Marc) Sabourin, P.Eng. A.M. (Anne) Simpson, P.Eng. J.E. (Jim) Smith, P.Eng. P.K. (Kim) Sturgess, P.Eng. J.P. (John) Van der Put, P.Eng. J.R.V. (Dick) Walters, P.Eng.
Public Members	G.G. (Gary) Campbell, Q.C. A. (Al) Scherbarth, C.M.A.
CCPG	
Past-President	B.M. (Brenda) Wright, P.Geol.
Director	Dr. I. (Ian) McIlreath, P.Geol.
CCPE Executive	D.R. (Dan) Motyka, P.Eng.
Branch Observers	C.J. (Craig) McFarland, P.Eng. K.A. (Kathryn) Cramer, P.Eng. C.B. (Clint) Dietze, P.Eng. J.P. (Jason) Kachur, P.Eng. W.H. (Wayne) Manning, E.I.T. L.J. (Len) Ring, P.Eng. S.E. (Sheldon) Dattenberger, P.Eng. D.J. (David) Lario, P.Eng. S.P. (Sloane) Dieken, P.Eng.

Guests
M.A. (Mary) Byrd, P.Eng.
K.J. (Kevin) Cumming, P.Eng.
Dr. J.A. (James) Gilliland, P.Eng.
S.W. (Shawn) Morrison, P.Eng.

STAFF

Executive Director
H.N. (Neil) Windsor, P.Eng.
A. (Allan) Bartolcic, M.A.
R.G. (Ray) Chopiuk, P.Eng.
G. (George) Lee
P. (Pat) Lobregt
P. (Philip) Mulder, APR
F.N. (Frank) Perich, P.Eng.
R.J. (Ross) Plecash, P.Eng., M.Eng.
G. (Gary) Reavie, CMA
S.C. (Sue) Roberts-Jewell
A.J. (Al) Schuld, P.Eng.
L.A. (Len) Shrimpton, P.Eng.
D.M. (Dave) Todd, P.Eng.
M.J. (Mark) Tokarik, P.Eng., LLB

REGRETS

Councillors
Dr. R.C. (Ron) Hinds, P.Geoph.
J.R. (John) Hogg, P.Geol.

**Engineers Canada
Director**
L.C. (Linda) Van Gastel, P.Eng.

1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA

The President, John McLeod, P.Eng., called the meeting to order at 8:34 am and welcomed the following guests:

Mrs. Chantal Guay, Eng., Chief Executive Officer, Engineers Canada
M. Gaetan Lefebvre, ing., Membre du Comite executif, Ingenieurs Canada

Mr. Conrad LeLievre, P.Eng., President, Association of Professional Engineers of Nova Scotia

Mr. Len White, P.Eng., Executive Director, Association of Professional Engineers of Nova Scotia

Mr. Andrew McLeod, Executive Director, Association of Professional Engineers and Geoscientists of New Brunswick

Mr. Eric Potvin, ing., Vice President Public & Corporate Affairs, Ordre des ingenieurs du Quebec

Mr. Walter Bilanski, P.Eng., President, Professional Engineers Ontario

Mr. Kim Allen, P.Eng., CEO and Registrar, Professional Engineers Ontario

Ms. Annette Bergeron, P.Eng., Board Director, Ontario Society of Professional Engineers

Mrs. Janet Benjamin, P.Eng., President, Association of Professional Engineers and Geoscientists of British Columbia

Mr. Derek Doyle, P.Eng., Executive Director & Registrar, Association of Professional Engineers and Geoscientists of British Columbia

Mr. Bruce Underhill, CLS, BCLS, Executive Director, Association of Professional Engineers of Yukon

Mr. David Curtis, P.Eng., Executive Director, Idaho Board of Professional Engineers & Professional Land Surveyors

Mr. Tom Foote, PLS, Chairman, Nevada Board of Professional Engineers & Land Surveyors

Ms. Noni Johnson, Executive Director, Nevada Board of Professional Engineers & Land Surveyors

Dr. James Milligan, P.Eng., Chair, Idaho Board of Professional Engineers and Professional Land Surveyors

Mr. Neil Norman, PE, Member, Washington Board of Registration for Professional Engineers and Land Surveyors

The President also introduced two new APEGGA staff members: Mr. Tom Sneddon, Manager Geoscience Affairs and Ms. Sharon Henson, Executive Assistant.

The agenda was approved with one additional item:

6.6 Nominating Committee

2. CONSENT AGENDA

MOVED BY L. LAWRENCE, SECONDED BY J. SMITH 08-22

THAT the Consent Agenda be approved as presented.

CARRIED

2.1 COUNCIL MINUTES - February 21, 2008

2.2 COMMITTEE REPORTS

2.2.1 Discipline Committee

2.2.2 Practice Standards Committee

2.3 NEXT MEETING – Thursday, June 19, 2008, Edmonton

2.4 INFORMATION ITEMS

2.4.1 President's Report

2.4.2 Executive Committee Minutes
- February 20, 2008

2.4.3 Compliance Department Statistics

2.4.4 Registration Department Report

2.4.5 Professional Development Department Report

2.4.6 Permit to Practice Statistics

2.4.7 Permit to Practice Seminars

2.4.8 Member Affairs Department Report

2.4.9 Record of Council Absence

2.4.10 Branch Reports

3. BUSINESS LIFTED FROM THE CONSENT AGENDA

No business was lifted from the agenda.

4. EXECUTIVE COMMITTEE REPORT

4.1 April 17, 2008 Executive Committee Meeting

Mr. N. Windsor, Executive Director, reported that the Executive Committee has expressed concerns on the lack of supervisions of construction without the involvement of professional engineers. Mr. R. Chopiuk, Director Professional Practice, has been asked to review the matter and report back on recommendations to the Committee.

5. COUNCIL COMMITTEE REPORTS

5.1 Governance Committee

5.1.1 Council Assessment Results

Mr. Dave Chalcraft, Chair, Governance Committee, outlined the following recommendations that arose from February 2008:

- Wordsmithing – the rewording of the motions at Council for the recent ballot was time consuming. Council followed its policy to take a break to reformulate the motions on the ballot questions which led to a superior motion. Under other circumstances other options can be exercised in handling motions.
- Communications with National Organizations - lack of understanding/awareness by Councillors leads to frustration with last minute requests e.g change to operating name, funding requests. A separate paper with recommendations is appended.
- Discipline - timelines not adhered to and too many sidebar discussions. The chair should endeavour to enforce timelines and discourage sidebar discussions Governance Committee.
- A fourth recommendation arose from December feedback:
- In Camera – arising from the discussion about Council's role vis-à-vis statutory committees a question was raised about the need to go in-camera for the Investigative and Practice Review reports when the names have been deleted. Secondly, handling these reports as a part of the regular agenda would speed up the meeting. It was agreed to recommend that reports from Investigative and Practice Review be handled through the normal course of the agenda, rather than in-camera as in the past, but that the discussion go in-camera if the nature of the discussion dictates that it is necessary.

MOVED BY D. CHALCROFT, SECONDED BY J. BECKETT 08-23

THAT Council approves the four recommendations as presented.

CARRIED

5.1.1 Council Assessment Results

It was noted that performance evaluations completed by Council members, visitors and staff of recent meetings have been rated very high. Also, that a tutorial for new Council members can be found on the APEGGA website.

5.1.2 Policy

At the request of Council, Governance was asked to review the policy regarding the appointment of Councillors to Council Committees, as Councillors were concerned that they were not consulted on the last appointments, and that the committee rosters were not approved by Council. The committee agreed to recommend that Council affirm the current policy that Councillors are required to be consulted.

5.2 Finance Committee

Ms. K. Sturgess, Chair, Finance Committee, presented the report to Council. The Committee reviewed the request from Engineers Canada to support a new *Promoting the Professions Communications Strategy* and *Canadian Engineering Leadership Program*. APEGGA will be providing support for both programs for a two year period.

It was noted that the Member Management System project is on time and that after consideration, the Committee recommended no changes be made to APEGGA's investment strategies.

5.3 Geoscience Committee

On behalf of Mr. J. Hogg, Ms. J. Lentin presented the report to Council. The Committee is continuing to improve on the lack of compliance of geologists and geophysicists by publishing a strong message in *The PEGG* and other magazines that will notify the community that improvements will be expected.

5.4 Strategic Planning Committee

Dr. Gordon Williams, Chair, Strategic Planning Committee, presented the report to Council. The Committee has identified the following four high priority issues:

1. Threats to self-regulatory authority
2. Low compliance rate of geoscientists
3. Public issues leadership
4. Potential shortages of professionals

It was suggested that "engagement of members" should also be considered as a high priority. A concern was raised on the number of students that are coming into the industry and it was recommended to bring this item back to the next Council meeting.

6. EXECUTIVE DIRECTOR REPORTS

6.1 Executive Director's Annual Report to Council

Mr. N. Windsor, Executive Director, gave an overview on APEGGA's strategic plan, business plan, budget and regulatory responsibilities.

Dr. M. Petruk, Manager Examinations, outlined the success, growth and results of the FE exams.

6.2 2008 Business Plan Progress Report

Mr. N. Windsor, Executive Director, presented the report to Council.

6.3 Ballot Council Committee – Special Ballot Results

Mr. N. Windsor, Executive Director, summarised the results to Council concerning the three questions that were put to a mail vote using the electronic voting system. The results were not in favour for Members-in-Training (MITs) to have additional rights and privileges. However, the results were in favour for the two designations; Professional Geologist (P.Geol.) and Professional Geophysicist (P.Geoph.) to be replaced by the single designation Professional Geoscientist (P.Geo.). Council could not move forward on the vote as less than 10 percent of professional members responded, which contravenes Bylaws 37 and 28 of *The Engineering, Geological and Geophysical Professions Act, Regulations and By-laws*.

MOVED BY J. BECKETT, SECONDED BY J. SMITH **08-24**
THAT the question of additional rights and privileges for MITs not be pursued further at this time.
CARRIED

MOVED BY G. WILLIAMS, SECONDED BY J. LENTIN **08-25**
THAT amendments to the Regulations necessary to create the designation Professional Geoscientist (P.Geol.) be prepared and presented for consideration at the 2009 Annual General Meeting of Members.
CARRIED

MOVED BY J. BECKETT, SECONDED BY D. CHALCROFT **08-26**
THAT a Task Force of Council be created to develop recommendations to increase voter participation in APEGGA ballots. The Task Force to provide draft Terms of Reference for review at the Strategic Retreat, and recommendations to Council in June.
CARRIED

The proposed membership in the Task Force will be:

J. Beckett, P.Eng. – Chair

J. Smith, P.Eng.

Dr. J. Gilliland, P.Eng.

Member of Calgary Branch Executive (TBD)

Member of Edmonton Branch Executive (TBD)

6.4 Environment Committee

Ms. K. Sturgess outlined to Council the Committee's current initiatives.

At 10:04 am the meeting broke and reconvened at 10:20 am.

6.5 Scholarships and Awards

6.5.1 Honours and Awards Committee

Mr. A. Bartolcic, Manager Member Affairs, outlined the proposed reorganization of the scholarship portfolio that has been recommended by the APEGGA Education Foundation, and unanimously endorsed by the Honours & Awards Committee. The Committee is also recommending that APEGGA turn over the management of the APEGGA scholarships to the Foundation.

A concern was raised on the elimination of the education scholarship, as it is difficult to find applicants. Members should be made aware that if they wish to become teachers that such a scholarship exists. It was recommended that the Honours & Awards Committee address the concern and report back at the next meeting.

***MOVED BY D. CHALCROFT AND SECONDED BY J. VAN DER PUT
08-27***

THAT Council approve the new slate of bursaries and scholarships (as expressed in the text and in the AEF Funded section of the chart below), the criteria for selection and the naming of such.

CARRIED. One abstained.

***MOVED BY D. WALTERS AND SECONDED BY R. HINDS 08-28
THAT Council recognize the management of the scholarship portfolio that was initiated by APEGGA but that has changed over the years is the responsibility of the APEGGA Education Foundation.
CARRIED***

MOVED BY D. WALTERS AND SECONDED BY L. LAWRENCE 08-29
THAT Council approve the writing of a letter to the Foundation's
auditor that authorizes the removal of the accounting restriction on
the Foundation assets that are currently assigned to the Millennium
Scholarships.

CARRIED

6.5.2 APEGGA Education Foundation

Mr. L. Shrimpton, Director Internal Affairs, provided Council with a progress report on the negotiations for Gift Agreements with the University of Calgary and University of Alberta.

MOVED BY J. BECKETT AND SECONDED BY J. SMITH 08-30
THAT Council approve the writing of letters to the University of
Alberta and the University of Calgary authorizing 1) the transfer of
the control of the 1988 endowments from APEGGA to the APEGGA
Education Foundation in line with the responsibilities currently held
by APEGGA vis-à-vis these endowments, which includes the right
to change their focus and 2) the folding of the 1988 endowments
into the new trust agreements being negotiated.

CARRIED

6.6 Nominating Committee

Council reviewed the nominating paper prior to the Annual General Meeting on April 19, 2008.

MOVED BY G. CAMPBELL, SECONDED BY J. VAN DER PUT 08-31
THAT the list of members to be invited to sit on the 2008-09 Nominating
Committee be approved as presented.

CARRIED

7. REPORT FROM TONY DAWE, P.ENG., PRESIDENT, ENGINEERS CANADA

On behalf of Mr. T. Dawe, Ms. C. Guay, President and CEO, presented an overview on the work of Engineers Canada.

8. REPORT FROM DR. HAMID MUMIN, P.GEO. PRESIDENT, CCPG

On behalf of Dr. H. Mumin, Ms. B. Wright, CCPG Past President, provided a report to Council on CCPG.

9. BRANCH CHAIRS' REPORT

The Branch Chair's report was provided to Council which included a suggestion that Branch area boundaries be re-drawn in an effort to encourage member participation. Branch Chairs also suggested that at future Annual General Conferences, their meetings be rescheduled to allow them to participate in Professional Development days. The Chamber of Commerce, Lethbridge, will be commemorating the 100th anniversary of the High Level Bridge and it was suggested to put this topic as a future agenda item.

At 12:05 pm the meeting broke for lunch and reconvened at 1:16 pm

10. IN CAMERA SESSION

No In Camera session was held. See motion carried in item no. 5.1.1 above.

10.1 Investigative Committee

The Director Corporate Affairs and Investigations provided the report. Council raised no questions.

10.2 Practice Review Board

The Director Professional Practice provided the report. Council raised no questions.

10.3 Enforcement Review Committee Report

The Director Compliance provided the report. Council raised no questions.

10.4 Ballot Counting Committee Report – Election Results

No report provided.

11. REPORT FROM IN CAMERA SESSION

No report from in camera session was provided. See motion carried in item no. 5.1.1 and item no. 10 above.

12. COMPLETION OF SELF-ASSESSMENT FORM

Council were reminded to send completed evaluation forms to Mr. D. Chalcroft.

13. ADJOURNMENT

MOVED BY D. CHALCROFT, SECONDED BY R. HINDS

08-32

THAT the meeting be adjourned at 1:29 pm.

CARRIED

Signed by President, Gordon Williams, P.Geol.

A handwritten signature in black ink, appearing to read "G. Williams", written in a cursive style.

Signed by Executive Director & Registrar, H. Neil Windsor, P.Eng.

A handwritten signature in blue ink, appearing to read "H. Neil Windsor", written in a cursive style.