



APPROVED

COUNCIL MEETING
December 8, 2005
Edmonton, Alberta

MINUTES

PRESENT

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|---|---|
| President | Larry Staples, P.Eng. |
| President-Elect | Dave Chalcraft, P.Eng. |
| Past-President | Linda Van Gastel, P.Eng. |
| Vice-President | Dr. Ken Porteous, P.Eng. |
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| Councillors | Jim Beckett, P.Eng. Chrys. Dmytruk, P.Eng. Kim Farwell, P.Eng. Barbara Howes, P.Eng. Dr. Judith Lentin, P.Geol. Dr. John Peirce, P.Geoph. Marc Sabourin, P.Eng. Kim Sturgess, P.Eng. Jane Tink, P.Eng. Nick Trovato, P.Eng. Wim Veldman, P.Eng. |
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| Public Members | Dr. Larry Ohlhauser Hugh Planche |
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| CCPE Directors | Dan Motyka, P.Eng. |
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| CCPG Executive CCPG Director | Brenda Wright, P.Geol. Julie Aitken, P.Geoph. |
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| Branch Observers | Daniel Bagheri-Zadeh, P.Eng. Sheldon Dattenberger, P.Eng. Brad Howe, P.Eng. Dylan Miles, E.I.T. Sheldon Stark, P.Eng. |

Staff Neil Windsor, P.Eng.

Tim Cartmell, P.Eng.
George Lee
Lianne Lefsrud, P.Eng.
Pat Lobregt
Philip Mulder, APR
Milt Petruk, P.Eng.
Ross Plecash, P.Eng.
Gary Reavie CMA
Sandy Roth
Bill Santo, P.Eng.
Al Schuld, P.Eng.
Len Shrimpton, P.Eng.
Dave Todd, P.Eng.
Trish Williams

REGRETS

Councillor Darcie Greggs, P.Geol.

Public Members Bill Grace, FCA

CCPE Director Darrel Danyluk, P.Eng.

1. CALL TO ORDER AND APPROVAL OF MEETING AGENDA

The meeting was called to order at 8:30 a.m. The President, Larry Staples, P.Eng. chaired the meeting and the Executive Assistant, Trish Williams recorded the minutes.

The following item was added to the agenda:

3.4 Report on Inclusivity Followup

MOVED BY W. VELDMAN AND SECONDED BY C. DMYTRUK 05-58

THAT the Council Agenda be approved as revised.

CARRIED UNANIMOUSLY

2. CONSENT AGENDA

The following items were lifted off the consent agenda to be discussed under item 3.5.

2.1 September 22, 2005 Council Minutes

2.2.1 Discipline Committee

2.6.3 Compliance Department Statistics

2.6.11 Strategic Planning Committee Minutes

MOVED BY J. BECKETT AND SECONDED BY K. PORTEOUS 05-59

THAT the Consent Agenda be approved as revised.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING FROM THE MINUTES & BUSINESS LIFTED FROM THE CONSENT AGENDA**3.1 Council Assessment Results**

The Past President reported on behalf of the Governance Committee that the Council assessment results from the last two Council meetings have been tabulated and comments were welcomed from Council members on the usefulness of these assessments. An assessment form for the present Council meeting was distributed for further observations.

The following two items would be followed up on:

- The Executive Director's Performance Review which will be discussed under item 3.3.

- To assist with parliamentary procedure during Council meetings, Ross Plecash, P.Eng., Director Member and Corporate Affairs, has been requested to act as a resource person referring to "Robert's Rules of Order" should any questions arise pertaining to procedure during a Council meeting. Mr. Plecash gave an overview on how motions and amendments should be handled during a Council meeting; In the future other staff members will also receive an opportunity to partake in this role.

The President gave Council members the option of receiving the Council Agenda electronically and bringing laptops to each Council meeting to view the agenda. **Until this procedure is working appropriately, the agenda will be forwarded electronically along with a hard copy.**

3.2 Reinstatement/Back Dues

The Deputy Registrar reported that he has obtained legal counsel on the direction of Council given at the September 22, 2005 Council meeting prior to tasking the Act, Regulations and By-Laws Committee with drafting proposed statutory amendments.

As a result of the legal counsel it is recommended that Council rescind the portion of its Minute 05-53 asking the Act, Regulations and Bylaws Committee to propose amendments as necessary to permit requiring payment of back dues on reinstatement of membership.

MOVED BY L. VAN GASTEL AND SECONDED BY K. PORTEOUS 05-60

THAT Council rescind in part Minute 05-53, the section which states:

That Council ask the Act, Regulations and Bylaws Committee to propose amendments as necessary to permit requiring payment of back dues on reinstatement of membership.

CARRIED UNANIMOUSLY

3.3 Process for Executive Director Annual Performance Review

In order to engender open discussion this item was discussed *In-Camera* with only Council members and the Executive Director in attendance and then publicly the following motion was presented.

MOVED BY K. STURGESS AND SECONDED BY J. PEIRCE 05-61

THAT Council approve the proposed framework for performance expectations for 2006, as defined in the power point presentation.

CARRIED UNANIMOUSLY

3.4 Report on Inclusivity Followup

The President Elect followed up on the six recommendations made to Council by the Inclusivity Consultation Group on September 22 as follows:

1. Ipsos Reid has been informed not to proceed with Phase 2 and 3 of the consultation process.
2. The Inclusivity Consultation Group has been stood down.
3. The Executive committee has postponed the creation of a new task force to explore national level options.
4. The terms of reference for the new task force have also been put on hold.
5. The Vice President is chairing a sub committee to re-examine Board of Examiner policies to study alternate ways of evaluating qualifications for full professional status. Other members include Wim Veldman, P.Eng., Carol Moen, P.Eng., Dr. Roger Toogood, P.Eng., Dr. Philippe Erdmer, P.Geol., Terry Gunderson and Harry Helwerda, P.Eng.
6. The President has reported to the membership in the October issue of *The PEGG*. Council's decision has been communicated to the Board of Examiners.

This issue will be placed on the February 23 Council meeting agenda.

3.5 Business Lifted From The Consent Agenda

3.5.1 September 22, 2005 Council Minutes

It was recommended that a defeated motion made at this meeting be placed in the minutes as follows:

Item 8.3 C

MOVED BY K. PORTEOUS AND SECONDED BY D. CHALCROFT 05-49

THAT Council delegate responsibility for the annual performance review of the Executive Director to the Executive Committee with the exception of the Executive Director, to one Public Member selected by the Public Members and to one Councillor selected by the Councillors.

DEFEATED (3 IN FAVOUR 8 OPPOSED)

MOVED BY K. PORTEOUS AND SECONDED BY K. FARWELL 05-62

THAT Council approve the September 22, 2005 minutes subject to the amendment to 6.3 C.

CARRIED (12 IN FAVOUR 2 OPPOSED)

3.5.2 Discipline Committee

It was acknowledged that many cases are continually adjourned and rescheduled due to procedural reasons unique to each case. Some cases are complex and there is a challenge in scheduling all parties together at the same time.

3.5.3 Compliance Department Statistics

Clarification on two of the companies listed was obtained.

3.5.4 Strategic Planning Committee Minutes

Future deliberations will take place on whether to include outgoing Councillors in the yearly Strategic Retreat.

A discussion questioning geoscientists seeking incidental practice and national licensure will be discussed under item 5.3.

3.5.5 Business Plan

It was recommended that prior to the staff business section in future Business Plans the strategic directions and specifics decided upon at the yearly Strategic Retreat be outlined and action on these items determined.

4. STRATEGIC PLAN PRIORITIES

4.1 Member Consultation

The work concluded at the 2005 Strategic Retreat has been refined and expanded and the Strategic Plan has been developed and adopted by Council and reflects itself in the Business Plan which drives the budget.

In the last few years there has been a change in attitude from Council and staff to not only communicate with our members but also to consult with our members. Our level of communication is well developed through the web site, The PEGG and the E-PEGG and other initiatives undertaken.

The 2006 budget allows for a public and member survey to be conducted which will present an understanding of how the public, members, permit holders, corporations and the provincial government perceive APEGGA.

The Manager Communications is presently updating the three years Strategic Communications Plan which is reflected in general terms in the budget and APEGGA will be consulting regularly with members using electronic tools that are available to us conducting quick surveys and opinion polls along with the regular activities.

4.2 Personalize Professionalism

This is mainly a communication issue, including recommending to members that they are responsible for their own professional conduct, practice, and the ethics of that practice. There will also be consultation in conjunction with the Compliance Department to help those people who are not registered or licensed to become aware of their requirement to be licensed and to realize the value and importance of them being a professional member.

Concern was expressed that there is not sufficient continuing professional development provision for senior management. This item is presently on the Executive Committee agenda and will be dealt with in the near future. The goal is to reach the CEOs so that they understand the importance in supporting their staff in attending CPD programs. On April 19, 2006 there will be a specific session held in conjunction with other professional organizations directed to CEOs and given by a special speaker from Colorado.

5. STRATEGIC ISSUES & POLICY ISSUES

5.1 ASET Discussion – Proposed Resolution

The President handed over the Chair to the President Elect. The Chair invited the President to speak on this issue.

The President highlighted the following areas of concern:

ASET's name change to the Association of Science and Engineering Technology Professionals of Alberta is of concern to APEGGA and the following professional groups because of the use of the words "science" "engineering" and "professional".

- Alberta Institute of Agrologists
- Alberta Society of Professional Biologists
- Association of the Chemical Profession of Alberta
- College of Alberta Professional Foresters
- College of Alberta Professional Forest Technologists
- The Alberta Association of Architects
- Alberta Veterinary Medical Association

APEGGA and these professional bodies which are referred to as the PRO 8 Group met with the Minister of Human Resources and Employment, Hon. Mike Cardinal, who advised APEGGA and these professional groups to further discuss this concern with Minister Ty Lund, Minister of Government Services, who is responsible for the ASET name change.

ASET has issued the equivalent to E-PEGG called TECHLink – "A Call To Action" for ASET members. It has informed the ASET membership that ASET will be going to the Standing Policy Committee on January 30, 2006 to propose independent regulation for ASET. APEGGA and the

above professional groups have requested observer status at this public meeting.

The PRO 8 Group, along with other senior professional organizations, lawyers and accountants will write to the Standing Policy Committee to inform them that this is an important issue and that a number of professional bodies as well as APEGGA have concerns.

Minister Cardinal will make a presentation to the Government Caucus to sensitize government to the real issues surrounding effective regulation of professions in Alberta.

Following this the PRO 8 Group will request meeting time with the Standing Policy Committee to discuss this issue. A clear and concise fact sheet is being prepared for the MLAs.

An article has been placed in the December PEGG to begin to sensitize the membership concerning these issues. An experienced consultant in government relations has been retained to assist in targeting decision makers and forwarding information to members.

Council discussed the advantages and disadvantages of the following motion:

MOVED BY L. STAPLES AND SECONDED BY J. PEIRCE

05-63

THAT the Council of APEGGA work with the Council of ASET to propose changes to the Engineering, Geological and Geophysical Professions Act, where there would exist under this one act two associations dealing with the practice of engineering, geology and geophysics, as well as engineering and geoscience technology, and that joint liaison committees be developed to deal with regulatory areas of mutual involvement and concern.

Consensus was that more time is needed to communicate and consult with the membership regarding this issue.

MOVED BY J. BECKETT AND SECONDED BY L. VAN GASTEL

05-64

THAT Council postpone motion 05-62 until the February 23, 2006 meeting of Council.

CARRIED UNANIMOUSLY

The following actions will be completed by the February 23, 2006 Council meeting:

- This issue will be discussed and communicated with the membership.

- Minister Cardinal will brief government caucus.
- Briefing papers will be forwarded to the MLAs.
- The PRO 8 Group will attend the Standing Policy Committee/ASET meeting as observers.
- PRO 8 will attend its own meeting with the Standing Policy Committee.

The President Elect passed the Chair back to the President.

5.2 Public Safety – Are We Doing Enough?

It was questioned whether APEGGA is being proactive enough concerning traffic safety using the concerns regarding Deer Foot Trail as an example. **Wim Veldman, P.Eng. will present to Council at the February Council meeting a flow chart in order to guide further thought on this topic.**

5.3 Bluesky Discussion – Issues On The Horizon

Geoscientists' Issues

John Peirce, P.Geoph. reported on issues concerning the geoscientist community. It was recommended that a plan for consultation needs to be put in place regarding geoscientists and compliance and a task force formed to deal with this topic.

The geoscientists on Council along with Kim Farwell, P.Eng. and Jane Tink, P.Eng., the Executive Director and the Director Internal Affairs will discuss the policy level questions involved with this issue and report further at the February Council meeting.

Pandemic Influenza

The President Elect reported on a meeting he attended with the Alberta Disaster Services put on by Ed Hoyes, P.Eng. and Bob Sharp, P.Eng. of Alberta Environment.

The Manager Editorial Services will contact these two engineers and publish an article in The PEGG and the engineers will be invited to give the presentation at the February Council meeting.

6. IN CAMERA SESSION

6.1 Investigative Committee Information Report

Tim Cartmell, P.Eng. presented this report to Council.

6.2 Practice Review Board Information Report

Lianne Lefsrud, P.Eng. presented this report to Council. Council relayed best wishes to Ray Chopiuk, P.Eng., Director Professional Practice for a complete and speedy recovery from surgery.

6.3 Summit Awards And CCPE Awards

6.3.1 Summit Awards' Winners

Ross Plecash, P.Eng. presented this report to Council.

MOVED BY K. FARWELL AND SECONDED BY K. STURGESS 05-65

THAT the recommendations of the Honours and Awards Committee for the 2006 recipients of the APEGGA Summit Awards® be approved.

CARRIED UNANIMOUSLY

MOVED BY K. FARWELL AND SECONDED BY K. STURGESS 05-66

THAT the recommendations of the Honours and Awards Committee for the 2006 nominees for the CCPE Awards be approved subject to the amendment that the recommended candidate be nominated for National Award for Exceptional Engineering Achievement.

CARRIED (11 IN FAVOUR WITH FOUR ABSTENSIONS)

MOVED BY J. BECKETT AND SECONDED BY J. LENTIN 05-67

THAT the recommendations of the Honours and Awards Committee for the 2006 nominees for the CCPE Awards be approved with the addition of the recommended candidate.

CARRIED (14 IN FAVOUR 1 OPPOSED)

The Executive Director will advise The Honours and Awards Committee of this amendment.

6.3.2 Honorary Membership

The Executive Committee brought forward a recommendation for Honorary Membership.

MOVED BY L. VAN GASTEL AND SECONDED BY J. BECKETT 05-68

THAT the recommendation of the Executive Committee for Honorary Membership be approved.

DEFEATED (15 IN FAVOUR 1 OPPOSED)

Note: This motion was considered to be approved, however, following the meeting it was realized that awarding Honorary Membership requires unanimous approval of Council, therefore the Motion is recorded as defeated.

7. REPORT FROM *IN CAMERA* SESSION

MOVED BY J. BECKETT AND SECONDED BY J. LENTIN

05-69

THAT the motions approved in the In Camera Session be deemed to have been carried out in the full Council session.

CARRIED UNANIMOUSLY

8. BRANCH REPORT

Sheldon Dattenberger, P.Eng. from the Medicine Hat Branch presented the Branch report to Council.

It was requested that the Executive Committee forward a letter to each Branch recognizing their work.

9. COUNCIL COMMITTEE REPORTS

9.1 Staff Benefits Committee

The Staff Benefits Committee annually reviews the performance and funding requirements for the staff pension plan.

The actuarial evaluation done effective January 1, 2002 indicated that changes needed to be made to the contribution rates of both staff and APEGGA to compensate for the poor return of the investment portfolio. The actuarial evaluation done effective January 1, 2005 showed that the steps taken from 2002 to 2005 have returned the plan to solid ground with both the going-concern and the solvency financial positions in good shape.

The Staff Benefits Committee recommended that staff contributions remain at 5% of annual salary; and that APEGGA contribute \$378K as per the estimates from the actuarial evaluation done effective January 1, 2005.

MOVED BY J. PEIRCE AND SECONDED BY J. LENTIN

05-70

THAT 1. staff maintain their contributions to the pension plan at 5% of annual salary and 2. APEGGA contribute \$378K.

CARRIED UNANIMOUSLY

9.2 Aboriginal Affairs Committee

Statistically, Aboriginal peoples are seriously underrepresented in APEGGA's professions. It is estimated that less than 100 individuals are members of APEGGA's professions while the demographics suggest there should be approximately 3000. There are two compelling factors for wanting to increase the numbers. A serious shortfall in qualified practitioners is predicted due to the retirement of the baby-boomers and Alberta faces a serious societal problem if Aboriginal issues are not handled better both provincially and federally.

The Committee believes that APEGGA has a role to play in increasing the Aboriginal representation in the professions. Although there are several issues, some of which are beyond APEGGA's expertise and influence, there are four areas where APEGGA can provide some leadership.

1. Encourage young aboriginals in grades K to 12 in the maths and sciences in the hope that they will aspire to be engineers and geoscientists,
2. Mentor aboriginals of all ages (but particularly those in school),
3. Increase funding for aboriginals by encouraging corporations to donate to the Education Foundation specifically for aboriginal grants/scholarships and
4. Make members aware of aboriginal issues.

The committee recommended that APEGGA embark on a program to increase the participation of aboriginals in our professions, that \$15,000 be set aside to begin this program in 2006 and that the existing committee continue in an advisory role.

MOVED BY J. TINK AND SECONDED BY K. PORTEOUS

05-71

THAT Council approve the initiation of the aboriginal program and the expenditure of \$15,000 in 2006.

CARRIED UNANIMOUSLY

9.3 Finance Committee

9.3.1 Budget

The Finance Committee presented what it considers to be a progressive budget that supports the five one-year priorities in the strategic plan and the six non-strategic initiatives identified in the business plan as requiring attention in 2006.

MOVED BY J. PEIRCE AND SECONDED BY D. CHALCROFT

05-72

THAT the 2006 budget be approved as presented.

CARRIED UNANIMOUSLY

The Staff Benefits Committee was advised to closely monitor the actuarial evaluation of the pension plan in future years to ensure the correct proportionate contributions from staff and APEGGA.

An Investment Subcommittee has been formed to review APEGGA's investment funding and a recommendation will be brought to Council in either February or April.

The Finance Committee and the Manager Administration were commended for a job well done.

9.4 Governance Committee

9.4.1 Governance Manual

A substantially updated draft of the Council Governance Manual was received at the September 22, 2005 meeting of APEGGA Council. The Governance Committee has been reviewing and revising the Council Governance Manual over the past year. The intent was to make the manual clearer, remove redundancies, and add policy information that appeared to be missing.

Councillors were asked to review the draft and provide comments by November 15, 2005. Some comments were received and considered by the governance committee, and the draft manual was revised.

There were several minor policies documented in the previous Council Governance Manual that have been removed from the revised manual. Governance Committee believes that these would be more appropriately captured in a separate Manual of Council Policies, along with other policies that have been approved by Council from time-to time. **The Executive Director has been asked to consider how best to address the matter and will report back to Governance Committee before the February Council Meeting.**

MOVED BY L. VAN GASTEL AND SECONDED BY K. FARWELL

05-73

THAT Council approve the revised draft of the Council Governance Manual subject to editorial review.

CARRIED UNANIMOUSLY

The Governance Committee was thanked for all the detailed work involved.

10. EXECUTIVE DIRECTOR REPORTS

10.1 Practice Standards Committee

10.1.1 A Guideline of Responsibilities in Developing Software

A subcommittee of the Practice Standards Committee has developed a new document entitled *Guideline of Professional Responsibilities in Developing Software*. The draft document has been extensively reviewed by technical experts, legal counsel, the Canadian Information Processing Society (CIPS), the Institute of Electrical and Electronics Engineers Computer Society's (IEEE-CS) Professional Practices Committee, and the Software Human Resources Council (SHRC) of Canada.

The draft has been posted for comment by the membership at large in *The PEGG* and online, with a November 30th close date. Comments received will be incorporated into the final document. Response to date has been very favourable. Many members have stated that this guideline is long overdue.

The Practice Standards Committee recommends that Council receive the *Guideline of Professional Responsibilities in Developing Software* now, with the intention that the final document would be brought forward again in February for publication approval. The Committee also recommended that any specific comments be referred to the Assistant Director at least one month prior to the next Council meeting to enable the Committee to resolve those comments in a timely fashion.

MOVED BY J. BECKETT AND SECONDED BY J. LENTIN 05-74
THAT Council formally receive the "Guideline of Responsibilities in Developing Software" for review.

CARRIED UNANIMOUSLY

The Professional Practice Department was acknowledged for completing an outstanding document.

10.2 Business Plan

The Business Plan was presented at the September Council meeting for review and was brought back to Council along with the budget for approval.

MOVED BY J. LENTIN AND SECONDED BY W. VELDMAN 05-75
THAT the Business Plan be approved as presented.

CARRIED UNANIMOUSLY**10.3 Public Members**

Under various sections of the Engineering, Geological and Geophysical Professions Act, provision is made for the Minister to appoint public members to the Council, and other statutory committees of APEGGA.

Council was advised that there is a need for a total of four or five new public members as no reappointments may be made from current public members whose second term is expiring.

Names currently on hand or under previous consideration were provided to Council. **It was recommended that Council and Executive staff give consideration to provision to the Executive Director of additional recommendations for public members.** These recommendations will be with a view to creating a February 2006 list of nominees for Council's formal consideration. **Upon Council approval, the list of approved public members will be referred to the Minister of Human Resources and Employment such that these vacancies will be filled by 1 April 2006.**

The following attributes were suggested when recommending potential public members.

- Political and governmental experience
- Various capabilities and skills
- Presidents and heads of technical institutions and colleges

10.4 Affinity Payments – Transfer of Funds

Misinterpretations of the directives of previous Councils have resulted in a shortfall in transfer payments from APEGGA to the APEGGA Education Foundation of \$184,465. Three resolutions are required to transfer funds to the Education Foundation to make up for the shortfall, to rescind a previous decision of Council directing certain Member Services affinity payments to the Education Foundation, and to clarify the formula for future transfer payments.

It was recommended that a one-time payment of \$184,465 be made to the APEGGA Education Foundation to honour the intent of Council's previous policy to forward all CCPE-sponsored life insurance rebates to the Foundation.

It was also recommended that a simpler, more predictable formula for the transfer of funds from APEGGA to the APEGGA Education Foundation be established.

- Whereas,** Council wishes to fulfil the obligations agreed to by previous Councils; and
- Whereas,** Council wishes to simplify and clarify the calculations for the transfer of funds from APEGGA to the APEGGA Education Foundation; therefore, be it
- Resolved,** That Council approve a one-time transfer of \$184,465 from APEGGA to the APEGGA Education Foundation; and
- Resolved,** That Council rescind the previous decision to direct rebates from the CCPE-sponsored insurance programs to the APEGGA Education Foundation; and
- Resolved,** That future transfers of funds from APEGGA to the APEGGA Education Foundation be calculated as per the formula provided below:

Agreement between APEGGA and the Education Foundation

On November 27, 2001 an agreement was inked between APEGGA and the Education Foundation that would have APEGGA transfer to the Foundation funds equal to:

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|--|--|
| \$82,000 or an amount to cover the total amount of scholarships awardable | |
| + | |
| \$10,000 to cover Foundation administration costs | |
| - | |
| Proceeds from the sale of Summit Award tickets (\$50 per ticket) | |
| - | |
| \$2,000 for each Education Scholarship less than the maximum of 12 that can be awarded each year | |

CARRIED UNANIMOUSLY WITH ONE ABSTENTION

10.5 Innovation 2005

APEGGA took part in an Alberta Centennial project along with Science Alberta Foundation called "Innovation 2005". A copy of the Innovation 2005 booklet and DVD were provided to Council. These items were presented to the almost 1,000 members of Alberta's science and technology community who attended the ASTech Awards Gala in October.

The booklet/DVD, together with a VHS tape and an expanded curriculum-related guide, will also be distributed this year to all schools in Alberta.

APEGGA worked closely with Science Alberta Foundation to create and deliver the program and were also a sponsor together with many others who are listed in the booklet. The DVD contains vignettes that have aired on Global TV throughout the province. Also, print articles have appeared in community papers and audio vignettes have aired on CKUA radio across Alberta and on the Internet around the world

11. EXECUTIVE COMMITTEE REPORT

11.1 December 7, 2005 Meeting Of The Executive Committee

The Executive Director highlighted the following issues of this meeting:

- Consideration is being given to a book on the history of bridges in Alberta. An APEGGA member who works with the Department of Transportation along with a non-member are prepared to complete this initiative and have requested that APEGGA sponsor the project. They also would like APEGGA to support them in writing a book on the history of engineering in Alberta and are presently talking with other groups interested in this project. The Faculty of Engineering at the University of Alberta are also proposing to write on the history of the faculty, and are also requesting funding for this.
- A full mobility agreement between New Brunswick, Saskatchewan and Nova Scotia was signed at the CCPE meeting in Halifax. This is similar to APEGGA's inter-association mobility agreement except the notwithstanding clause has been removed. The Executive Committee does not advise co-signing this agreement at this present time due many differences with registration.
- Documentation from the Canadian Association of Geophysical Contractors has been presented by John Peirce, P.Geoph. which proposes to obtain legislation under POARA using the term "professional geophysical" under a number of titles. Mr. Peirce has been discussing the issue with the organization suggesting that a more appropriate title be used, and the Executive Committee will keep the situation under review.
- The Executive Director has given the Executive Committee a brief outline of a pandemic action plan put together by the Human Resources Department. Appropriate action will be put in place to protect the staff and reduce the risks involved. Steps are also being taken to raise the awareness of APEGGA members and permit holders recommending that they should be doing likewise, making the core component of the plan available on the website.
- The conference centre in Edmonton has been rewired to accommodate Councillors' laptops should they request it for the electronic agenda. The Council meetings in Edmonton will now be recorded digitally on a disc instead of on tapes. New screens for presentations have been installed along with a new LCD screen for

videoconferencing. The conference centre in Calgary will undergo upgrading in 2006.

12. ADJOURNMENT

MOVED BY K. FARWELL AND SECONDED BY J. PEIRCE

05-77

THAT the Council meeting be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 3:30 p.m.

A caucus was held after the conclusion of the meeting.

Signed: _____
President

Signed _____
Executive Director & Registrar