



APPROVED

COUNCIL MEETING
Thursday, February 21, 2008
APEGGA Office
Calgary, Alberta

MINUTES

PRESENT

President	John McLeod, P.Eng.
President-Elect	Gordon Williams, P.Geol., Ph.D.
Past-President	Dave Chalcoft, P.Eng.
Vice-President	Lisa Doig, P.Eng.

Councillors	Jim Beckett, P.Eng. Chrys. Dmytruk, P.Eng. Judith Lentin, P.Geol., Ph.D. Ron Hinds, P.Geoph., Ph.D. John Hogg, P.Geol. Anne Simpson, P.Eng. Jim Smith, P.Eng. Kim Sturgess, P.Eng. John Van der Put, P.Eng. Dick Walters, P.Eng.
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CCPE Executive	Dan Motyka, P.Eng.
CCPE Director	Linda Van Gastel, P.Eng.

Branch Observers	Jason Kachur, P.Eng. Wayne Manning, P.Eng. Len Ring, P.Eng.
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Staff	Neil Windsor, P.Eng. Allan Bartolcic, M.A. Ray Chopiuk, P.Eng. Kate Handford George Lee Lianne Lefsrud, P.Eng. Pat Lobregt Philip Mulder, APR Frank Perich, P.Eng. Ross Plecash, P.Eng. Gary Reavie, CMA Al Schuld, P.Eng.
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Len Shrimpton, P.Eng.
Dave Todd, P.Eng.
Mark Tokarik, P.Eng.
Trish Williams

Guest Observer Mangesh Kumthekar, P.Eng

REGRETS

Councillors Leah Lawrence, P.Eng.
Marc Sabourin, P.Eng.

Public Members Gary Campbell, Q.C.
Al Scherbarth, C.M.A.

CCPG Past-President Brenda Wright, P.Geol.
CCPG Director Ian McIlreath, P.Geol., Ph.D.

1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA

The meeting was called to order at 8:37 a.m. The President, John McLeod, P.Eng., chaired the meeting and the Executive Assistant, Trish Williams, recorded the minutes.

Lianne Lefsrud, P.Eng., who has recently left the staff of APEGGA to pursue her Ph.D. was welcomed to the Council meeting to answer any questions regarding environment policy.

Observer, Mangesh Kumthekar, P.Eng., was also welcomed to the Council meeting.

The agenda was approved with the following three items added:

- 12.2 Council Feedback Issues
- 12.3 Communication and Understanding of CCPE and CCPG activities
- 12.4 APEGGA Education Foundation

2. CONSENT AGENDA

MOVED BY J. HOGG AND SECONDED BY J. LENTIN *08-01*

THAT the Consent Agenda be approved as presented with the removal of items 2.1 and 2.4.2.

CARRIED

3. BUSINESS LIFTED FROM THE CONSENT AGENDA

3.1 Council Minutes – December 6, 2007

MOVED BY J. HOGG AND SECONDED BY J. BECKETT *08-02*

THAT the December 6, 2007 Council Minutes be approved with two minor revisions.

CARRIED

3.2 Executive Committee Minutes – December 4, 2007

The Minutes were approved after clarification on a couple of items.

4. EXECUTIVE COMMITTEE REPORT

4.1 February 20, 2008 Executive Committee Meeting

The February 21, 2008 Council agenda was reviewed at this meeting and the Executive Director expanded on the three following topics that were also discussed:

- P7 Group
- The APEGGA/ASET MOU
- IAMA Agreement.

5. COUNCIL COMMITTEE REPORTS

5.1 Governance Committee

5.1.1 Council Assessment Results

The following seven recommendations were presented to Council:

1. Governance Committee to conduct brief discussion at next Council meeting to clarify the reasons why the December meeting was one of the best yet.
2. Council to improve communication with national bodies by clarifying the reporting requirements of its national representatives and by inviting national presidents to attend a Council meeting and report annually.
3. Staff to develop an online tutorial for current and future Councilors on the use of PDFs.
4. Staff to finalize review of whether PDFs can be merged, but failing that, to send out revisions/additions to Council agenda as separate files.
5. Governance to review with Council its role vis-à-vis statutory committees' work and consider need for reports in-camera.
6. President to clarify what is expected of Council re each issue. Motions on issues for decision will be boxed as per September recommendation.
7. Executive Committee to review presentation of strategic issues.

MOVED BY D. CHALCROFT AND SECONDED BY J. VAN DER PUT

08-03

THAT the seven recommendations from the Governance Committee be approved.

CARRIED

5.1.2 New Policies Arising From Record of Council Decisions

Four new or amended policies were presented to Council for approval.

1. Use of polls, survey, ballots and votes
"Polls and surveys are used to provide information and advice to Council and are not binding on Council. Ballots and membership votes are binding on Council."
2. Member Services - revenue generation
"APEGGA's Member Services program strives to enhance the value of membership by taking advantage of the buying power that over 50,000 members can provide. The assessment of new products or services is an administrative task the responsibility for which lies with APEGGA's staff."
3. APEGGA Education Foundation – sources of revenue
"The APEGGA Education Foundation is an independent structure to which donations should be voluntary. Except as provided by Council from time to time, neither affinity payments from members' services programs nor disciplinary fines nor monetary sanctions shall be directed specifically to the Education Foundation."
4. President's Honorarium
"The President's Honorarium will be set at 40% of the all members' median F Level salary as determined by the APEGGA Salary Survey which is published annually after the President takes office."

MOVED AND SECONDED

08-04

THAT the presented policies be approved and implemented.

CARRIED

5.2 Finance Committee

5.2.1 Year End Financial Report

Council reviewed this report.

5.3 Audit Committee

5.3.1 Audited Financial Statements

Council reviewed the audited financial statements.

MOVED BY J. BECKETT AND SECONDED BY K. STURGESS

08-05

THAT Council approve the 2007 Audited Financial Statements as presented for publication in the 2007 Annual Report and for presentation at the 2008 Annual General Meeting.

CARRIED

Although there are no specific problems that have warranted the following recommendations, the auditor has recommended the development of a policy on third-party procurement and job descriptions of senior managers that clarify responsibilities and authorities and the Audit Committee has recommended that there be a third party internal controls audit done as a normal part of its due diligence to monitor internal controls.

5.3.2 Approval of Auditors for 2008

MOVED BY J. BECKETT AND SECONDED BY D. WALTERS

08-06

THAT Council recommend to the membership at the 2008 Annual General Meeting that Kingston Ross Pasnak be appointed as auditors for the 2008 fiscal year.

CARRIED UNANIMOUSLY

5.4 Geoscience Committee

This report was reviewed by Council. In order to raise the awareness of compliance among geoscientists, the Geoscience Committee will work with the Director of Compliance and the Director of Professional Practice in reviewing the process of compliance.

5.5 Public Interest Issues Committee Terms of Reference

These Terms of Reference have been developed for the new Public Interest Issues Committee.

The purpose of this Committee is as follows:

1. To provide leadership on professional issues and technical issues affecting society.
2. To advise the President and Council on matters related to public issues that impact on the safety and well being of the public or the environment, or that impact on the Association.

MOVED BY K. STURGESS AND SECONDED BY D. CHALCROFT

08-07

THAT Council approve the Public Interest Issues Committee Terms of Reference.

CARRIED

The subject of appointing Councilors to Council committees will be placed on the next Governance Committee agenda to ensure that the appropriate procedures are being followed.

6. EXECUTIVE DIRECTOR REPORTS

The Executive Director informed Council that APEGGA staff have raised over \$8,000 for the United Way. On the evening of February 20 the United Way Awards of Distinction Ceremony was held when Gary Reavie was recognized as "Employee Campaign Chair of the Year – Private Sector". The Executive Director will pass along congratulations to the APEGGA staff on behalf of Council.

6.1 2008 Business Plan Progress Report

This report was presented for information.

6.2 Act, Regulations and Bylaws Committee

6.2.1 MIT Feedback

Council reviewed comments received regarding the proposal to extend certain rights and privileges to M.I.T.s and revised the recommended wording of a two part motion regarding the rights and privileges for Members-In-Training which is to be placed on the 2008 election ballot as follows:

- 1. Should Members-in-Training be given the full right to participate in votes of the membership including Council elections and do you authorize APEGGA to seek amendments to The Engineering, Geological and Geophysical Professions Act to give effect to same?*
- 2. Should Members-in-Training have the right to serve on Council and do you authorize APEGGA to seek amendments to The Engineering, Geological and Geophysical Professions Act to give effect to same?*

MOVED BY K. STURGESS AND SECONDED BY D. CHALCROFT

08-08

THAT Council recommend to the membership that Members-In-Training be granted the rights and privileges to hold office and to vote, and that this question be placed on the 2008 election ballot.

CARRIED

6.2.2 P.Geo. Feedback

Council reviewed comments received regarding the proposal to replace the two designations, Professional Geologist (P.Geol.) and Professional Geophysicist (P. Geoph.), with a single designation, Professional Geoscientist (P.Geo.), but that current holders of the two designations may choose to retain them if they wish or could adopt the revised designation. Council revised the recommended wording of the proposed Motion as follows:

Should the two designations Professional Geologist (P.Geol.) and Professional Geophysicist (P.Geoph.) be replaced by the single designation, Professional Geoscientist (P.Geo.), with the understanding that current holders of the P.Geol. and P.Geoph. designations may retrain them if they wish to do so and do you authorize APEGGA to seek amendments to The Engineering, Geological and Geophysical Professions Act to give effect to same?

MOVED BY G. WILLIAMS AND SECONDED BY J. Smith

08-09

THAT Council recommend to the membership that the change in designation to P. Geo. be placed on the 2008 election ballot.

6.3 Public Member Recommendations

Council reviewed the current Public Member appointments and their terms.

MOVED BY D. CHALCROFT AND SECONDED BY D. WALTERS

08-10

THAT Council recommend to the Minister, the reappointment for a three-year term, Mr. Robert Stokes, RPF, as a public member on the Investigative Committee, and of Dr. Eugene Romaniuk as a public member on the Board of Examiners.

CARRIED

Council reviewed the selection of names of individuals recommended for appointment to Public Member on Council.

MOVED BY D. CHALCROFT AND SECONDED BY G. WILLIAMS

08-11

THAT Council approve the nomination to the Minister of one of Ms. Arlene Strom, Mr. Aaron Falkenberg, or Mr. Murray Mikulak as a public member of the Council for a three-year term from April 2008 to March 2011.

CARRIED

6.4 Full Board of Examiners

An information report was provided to Council with feedback from the December 7, 2007 Full Board of Examiners Semi-Annual Policy Meeting.

6.5 Environment Committee

Effective January 1, 2008, professional sign-off is required for remediation certificate applications for petroleum storage tanks. It is envisioned that regulatory changes will be approved by the Cabinet Policy Committee in early 2008 that will also require professional sign-off for reclamation certificates for upstream oil and gas sites. Remediation certificates will be enacted for other contaminated sites later in 2008.

It was suggested that an acknowledgement of the climate change initiatives undertaken by Engineers Canada be added to the report in the recommendations section.

MOVED BY AND SECONDED

08-12

THAT Council accept the Environment Committee Member Consultation on Climate Change report. Upon approval, this report will be communicated to the membership via APEGGA's website and The PEGG.

CARRIED

6.6 Practice Standards Committee

6.6.1 Guideline for Preserved Wood Foundations

This guideline was presented to Council for approval.

MOVED BY J. SMITH AND SECONDED BY C. DMYTRUK

08-13

THAT Council approve the Guideline for Professional Practice – Preserved Wood Foundations for publication, subject to editorial changes

CARRIED

6.7 Provisional Licensee – Use of Title

The right to use engineer, geologist or geophysicist in their job titles was extended to MITs in 2004 as long as the professional designation was also shown. Council agreed to extend this same right to Provisional Licensees.

MOVED BY D. WALTERS AND SECONDED BY C. DMYTRUK

08-14

THAT Council extend similar privileges with similar conditions for the use of the words "engineer", "geologist " or "geophysicist" to Provisional Licensees as was extended to Members-in-Training in June, 2004.

CARRIED

6.8 Revised IAMA Agreement

Together with staff of Engineers Canada, the Staff Liaison Group (SLG) has proposed amendments to the Inter-Association Mobility Agreement which would see the troubling "notwithstanding clause" replaced by a "due diligence clause." While there is no direct effect on the right to make the ultimate decision concerning an applicant's qualifications, this wording represents a much more positive approach and more accurately depicts the intent of the original clause and how it has been applied. The Board of Examiners will be asked to review the amendments on February 22, 2008.

MOVED BY G. WILLIAMS AND SECONDED BY J. VAN DER PUT

08-15

THAT Council approve the proposed amendments to the Engineers Canada Inter-Association Mobility Agreement and authorize the President and Executive Director & Registrar to sign the Agreement on behalf of APEGGA, subject to agreement by the Board of Examiners.

CARRIED UNANIMOUSLY

The situation is different with the CCPG Inter-Association Mobility Agreement. A CCPG Task Force has just voted to eliminate the "notwithstanding" and the proposed "due diligence" clause and replace it with words that do not express the same responsibility to due diligence. The Executive Director has opposed this move and Council agreed with his stance.

MOVED BY D. CHALCROFT AND SECONDED BY G. WILLIAMS

08-16

THAT Council support the Executive Director's efforts to obtain a parallel Inter-Association Mobility Agreement for Geoscientists.

CARRIED UNANIMOUSLY

6.9 AGM Agenda

Minor revisions were made to the AGM Agenda.

MOVED BY D. WALTERS AND SECONDED BY J. BECKETT

08-17

That Council approve the 2008 AGM Agenda as modified.

CARRIED

6.10 WestJet Member Service

This recommended WestJet Airlines' member service enhances the value of membership by providing a 3% discount on business and personal flight travel on all fare classes for all current APEGGA members. The proposed plan meets all the criteria established in the Member Services Guideline approved by Council at the September 18, 1997 meeting. If WestJet sees an increase in business as a result of this program it is possible that the discount will be increased to 5% in subsequent years.

MOVED BY J. HOGG AND SECONDED BY J. LENTIN

08-19

THAT Council approve the WestJet Airline member service which provides a 3% discount on business and personal flight travel on all fare classes for all current APEGGA members.

CARRIED

7. REPORT FROM ENGINEERS CANADA

Marie Lemay resigned as Chief Executive Officer of Engineers Canada effective January 2008. An extensive search was conducted, and a new Chief Executive Officer was named - Chantal Guay, ing. She is a member of the Ordre des ingénieurs du Québec and has a consulting and municipal background. Chantal will begin at Engineers Canada on March 10.

It was recommended that APEGGA Council agree to provide financial support for the Engineers Canada communication program and for the Canadian Engineering Leadership Forum initiatives relating to promoting the profession.

MOVED BY D. CHALCROFT AND SECONDED BY G. WILLIAMS

08-20

THAT APEGGA Council supports the intent of the Engineers Canada initiative related to Promoting the Profession, and requests the Finance Committee to investigate further and report back on how best to fund this initiative.

CARRIED

MOVED BY G. WILLIAMS AND SECONDED BY D. WALTERS

08-21

THAT APEGGA Council recognizes the value of the Engineering Summit which is being organized by The Canadian Engineering Leadership Forum and agrees to provide support to the forum in the amount of \$1.00 per professional engineering member for the years 2008 and 2009.

CARRIED

8. REPORT FROM CCPG

As no Directors were present at the meeting there was no report from CCPG.

9. BRANCH CHAIRS' REPORT

Len Ring, P.Eng., presented the Branch report to Council.

10. *IN CAMERA* SESSION

10.1 Investigative Committee

The Director Corporate Affairs & Investigations presented this information report to Council.

10.2 Practice Review Board

The Director Professional Practice presented this information report to Council.

11. REPORT FROM *IN CAMERA* SESSION

There were no matters to report or decisions required.

12. STRATEGIC & POLICY ISSUES


12.1 Whistleblower Policy

The Executive Committee reported that this matter has been considered and also that the Executive Director has discussed the matter with the P7 Group. A collective approach will be made to government regarding possible legislation to protect professional members who are required by their code of ethics to report matters concerning the health and safety of persons or of the environment.

13. COMPLETION OF SELF-ASSESSMENT FORM

14. ADJOURNMENT

The meeting adjourned at 2:45 p.m.



John G.F. McLeod, P.Eng.
President



H. Neil Windsor, P.Eng.
Executive Director & Registrar