



APPROVED

COUNCIL MEETING
Thursday, February 25, 2010
APEGGA Conference Centre
Calgary, Alberta

MINUTES

PRESENT

President	Jim Beckett, P.Eng.
President-Elect	Kim Farwell, P.Eng.
Vice-President	Dick Walters, P.Eng.
Past-President	Gordon Williams, P.Geol., Ph.D.
Councillors	Mary Ann Byrd, P.Eng. Kevin Cumming, P.Eng. Jim Gilliland, P.Eng., Ph.D. Karen Henry, P.Eng. Leah Lawrence, P.Eng. Shawn Morrison, P.Eng. Ken Porteous, P.Eng., Ph.D. John Van der Put, P.Eng. Colin Yeo, P.Geol.
Councillor & CCPG Director	John Hogg, P.Geol.
Public Members	Al Scherbarth, C.M.A. Arlene Strom, LLB
Engineers Canada Director	Dave Chalcraft, P.Eng. (via teleconference at 1:30 p.m.)
Branch Observers	Joseph Amalraj, P.Eng., Fort McMurray Vincent Cheiw, P.Eng., Calgary Michael Lawal, P.Eng., Edmonton Kenzie Liefso, P.Eng., Medicine Hat Bill MacMillan, P.Eng., Lethbridge Tanvir Sadiq, P.Eng., Peace Region
Staff	Neil Windsor, P.Eng., Executive Director & Registrar Sharon Graham, Executive Assistant Kate Handford, Calgary Office Supervisor George Lee, Manager Editorial Services

Pat Lobregt, Manager Executive & External Liaison
Shelley Magnusson, B.Ed., MA, Manager Member Affairs
Philip Mulder, APR, Manager Communications
Ross Plecash, P.Eng., Director Corporate Affairs & Investigations
Gary Reavie, CMA, Manager Administration
Al Schuld, P.Eng., Deputy Registrar
Len Shrimpton, P.Eng., Director Internal Affairs
Tom Sneddon, P.Geol., Manager Geoscience Affairs

REGRETS

Councillors

Ron Hinds, P.Geoph., Ph.D.
Anne Simpson, P.Eng.

Public Member

Gary Campbell, Q.C.

Engineers Canada President

Dan Motyka, P.Eng.

Branch Observers

Sloane Dieken, P.Eng., Vermilion River
Stephen Huber, P.Eng., Central Alberta
Wayne Manning, P.Eng., Lakeland

1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA

The meeting was called to order at 8:30 a.m. The President chaired the meeting, and the Executive Assistant recorded the minutes.

MOVED BY CONSENSUS

10-3

THAT the Meeting Agenda be approved as modified with the removal of both motions relating to Item 6.3.

2. CONSENT AGENDA

MOVED BY SHAWN MORRISON AND SECONDED BY COLIN YEO

10-4

THAT the Consent Agenda be accepted as presented.

CARRIED

3. BUSINESS LIFTED FROM THE CONSENT AGENDA

4. EXECUTIVE COMMITTEE REPORT

4.1 February 24, 2010 Executive Committee Meeting

The Executive Director reported that most items discussed in the Executive Committee meeting would be covered in the course of the Council Meeting with one exception. Last year at APEGGA's Annual General Conference, APEGGA hosted four delegates from Abu Dhabi who were here looking at our system of licensure, and expressed interest in eventually having APEGGA provide assistance in establishing a system in Abu Dhabi. Recently the Governments of Alberta and Abu Dhabi signed a Memorandum of Understanding which refers to APEGGA providing some assistance to Abu Dhabi for that purpose. It is a request and there is no commitment on the part of APEGGA. The Executive Director pointed out that it would be a benefit to establish in that region a system of licensure consistent with Canada which would be good from a mobility point of view. Abu Dhabi is prepared to pay for the services of APEGGA, and with a number of managers involved, it would be good experience for them as well.

5. COUNCIL COMMITTEE REPORTS

5.1 Audit Committee

Chair of the Committee, John Van der Put, outlined the report, and discussion of the Audit Committee which included:

- The possibility of doing another operational risk assessment for Apegga (the last time was 3 yrs ago)
- The risk of losing key staff (of chief concern, the Executive Director, Chief Operating Officer and Deputy Registrar) -having a succession plan, and sharing it with staff.

- The Committee considered whether it would be appropriate to have a different partner within Kingston Ross Pasnak responsible for the next audit, but concluded that change would not be recommended at this time as there is no reason to consider that Barth Bradley is not independent, plus the Manager of Administration will be leaving APEGGA in the near future.

MOVED BY JOHN VAN DER PUT AND SECONDED BY KEN PORTEOUS

10-5

That Council approve the 2009 audited financial statements as presented for publication in the 2009 Annual Report and for presentation at the 2010 Annual General Meeting

CARRIED

There was discussion about the assumptions used in the calculations, which will be resolved with the next actuarial evaluation currently in process.

MOVED BY JOHN VAN DER PUT AND SECONDED BY LEAH LAWRENCE

10-6

Council recommend to the membership at the 2010 Annual General Meeting that Kingston Ross Pasnak be appointed as auditors for the 2010 fiscal year.

CARRIED

5.2 Finance Committee

Chair of the Committee, Shawn Morrison, gave details of the third quarter financial report and Facilities Relocation Study. Everyone present was asked to fill out the Facilities Matrix form and submit it to Len Shrimpton as soon as possible so that the information can be brought forward at the April Council meeting and options presented at Council in June.

It was announced that Gary Reavie, Manager Administration, would be leaving APEGGA, and he was thanked for his years of service to this committee.

5.3 Governance Committee

Chair of the Committee, Gordon Williams, outlined highlights from the Governance Committee Report.

MOVED BY GORDON WILLIAMS AND SECONDED BY COLIN YEO

10-7

Council approve the change to the terms of reference for the Strategic Planning Committee.

CARRIED

MOVED BY GORDON WILLIAMS AND SECONDED BY JIM BECKETT

10-8

Council approve that the name of the Public Interest Issues Committee be changed to Public Issues Committee and that the name of the Pension Governance Committee be changed to the Pension Committee.

CARRIED

MOVED BY GORDON WILLIAMS AND SECONDED BY JOHN VAN DER PUT 10-9

Council approve the changes to the organization chart and the changes to the associated roles chart with the addition of the Geoscience Committee, the Compensation Committee and the Public Issues Committee

CARRIED

5.4 Pension Governance Committee Report

Gordon Williams, Chair of the Pension Governance Committee (now renamed to the Pension Committee), gave details of this report.

5.5 Practice Standards Committee

Al Schuld, Deputy Registrar, presented two guidelines from the Practice Standards Committee.

In discussion it was noted that the Guideline for Ethical Use of Geophysical Data could be considered a Gold Standard of how such reports should be done, and that the Committee could potentially improve on the guideline, "Determining the Need for Professional Involvement in Outsourced Geoscience" by using the other guideline as a template.

It was noted that Ray Chopiuk, Director Professional Practice, and members of the Practice Standards Committee who worked on these guidelines, are to be commended for their efforts.

MOVED BY JOHN HOGG AND SECONDED BY COLIN YEO 10-10

That Council receive the guideline "Determining the Need for Professional Involvement in Outsourced Geoscience" for review and comment.

CARRIED

MOVED BY COLIN YEO AND SECONDED BY GORDON WILLIAMS 10-11

That Council receive the "Guideline for Ethical Use of Geophysical Data" for review and comment.

CARRIED

6. EXECUTIVE DIRECTOR REPORTS

6.1 2010 Business Plan Priorities Progress Report

Neil Windsor, Executive Director, presented this report.

6.2 Public Member Recommendations

Neil Windsor, Executive Director, gave a summation of this report.

MOVED BY JOHN VAN DER PUT AND SECONDED BY LEAH LAWRENCE

10-12

Council recommend to the Minister, the reappointment for a three-year term, of Mr. Al Scherbarth, CMA, to the APEGGA Council.

CARRIED

MOVED BY MARY ANN BYRD AND SECONDED BY COLIN YEO

10-13

Council approve the nomination to the Minister of one of Mr. Harold Neth, Dr. Johan Dormaar or Mr. Gordon Graydon as a public member of the APEGGA Appeal Board for a three-year term from April 2010 to March 2013.

CARRIED

MOVED BY KAREN HENRY AND SECONDED BY JOHN VAN DER PUT

10-14

Council approve the nomination to the Minister of one of Mr. Lucien Villeneuve, Ms. Marlene LaMontagne or Mr. Gordon Graydon as a public member of the APEGGA Board of Examiners for a three-year term from July 2010 to June 2013

CARRIED

6.3 Chief Executive Officer/Registrar

In regards to this report, the President made the following points:

- it was originally concluded that we move forward the adoption of the Chief Executive Officer title for the current position of Executive Director and of the Registrar title for the current position of Deputy Registrar
- the legal opinion concluded that although the term is not spelled out in our legislation it would be appropriate to use the terms if we so desired
- The report from the Act Regulations and Bylaw Committee (item 6.3.1) identified the changes that would be needed to implement the desired changes through legislation.
- The conclusion was that it would be premature to move forward with Council motions that would be doing what we are going to ask the Government to do for legislation, which subsequently makes the two motions unnecessary.

The name changes will be put before the membership at the Annual General Meeting April 17, 2010.

6.4 Proposed Capital Sponsorship Policy

Neil Windsor, Executive Director, gave an overview of this report.

After some discussion, and in response to concerns regarding wording in the policy, the President suggested that it be reworded and brought back to a subsequent Council meeting.

6.5 AGM Agenda

Executive Director, Neil Windsor, presented the draft of the 2010 AGM Agenda.

MOVED BY COLIN YEO AND SECONDED BY KAREN HENRY

10-14

That Council approve the agenda for the 90th Annual General Meeting of APEGGA.

CARRIED

6.6 Secondary Professional Liability Insurance

Len Shrimpton, Chief Operating Officer, included as information to this report the Secondary Professional Liability Insurance Program response from Engineers Canada.

MOVED BY KEN PORTEOUS AND SECONDED BY SHAWN MORRISON

10-15

That Council not approve the enhancements in the secondary professional liability insurance program to include two new endorsements – advice for whistleblowers and legal expense reimbursements for discipline hearings.

CARRIED UNANIMOUSLY

MOVED BY JOHN VAN DER PUT AND SECONDED BY KEN PORTEOUS

10-16

That Council set up a task force to consider whether additional protection should be provided for whistleblowers and whether some financial support should be provided for members who have had complaints raised against them.

CARRIED with Shawn Morrison voting against

It was noted that the Task Force should investigate the concept of self-insurance as one of the possibilities.

7.* REPORT FROM ENGINEERS CANADA

Dave Chalcraft, Director of Engineers Canada, gave a verbal report via teleconference.

There was nothing new to report other than the fact that APEGGA's comments regarding the Synergy Task Force have been received, and will be discussed at the plenary session in Ottawa on Saturday.

8.* REPORT FROM CCPG

In addition to his written report, John Hogg, Director of CCPG, gave a verbal update on an interim meeting held Tuesday, February 23.

In regards to a letter sent by President Jim Beckett to the President of CCPG, suggesting CCPG undertake a process, similar to the Engineers Canada Synergy Task Force, to consider all possibilities for their future, it was decided that to facilitate the review, APEGGA would send another letter to CCPG with more explicit direction.

Moved by Gordon Williams and Seconded by Colin Yeo

10-17

That Council authorize the President to respond to CCPG's recent decision to take no action on the previous letter sent by APEGGA.

CARRIED with John Hogg abstaining due to conflict of interest

9. BRANCH CHAIRS' REPORT

The recorder for the February 24 Branch Chairs' Meeting, Vincent Chiew, presented highlights of the meeting as follows:

1. Branch chairs have approved the name change from Peace River Branch to the Peace Region Branch to better reflect their constituents.
2. The Branch Chairs have approved the wording of Branch bylaws 1.5.2.2 and 1.8.2 to allow for greater flexibility in communicating with members.
3. In regards to the Strategic Plan the Branch Chairs have come up with five items on which they can support Council:
 - Increase licensure of geoscientists
 - Increase member engagement
 - Increase public understanding of the importance of our professions to society
 - APEGGA society leadership in key public interest issue
 - Increase voter turnout

Moved by Shawn Morrison and Seconded by Dick Walters

10-18

That Council approve the proposed wording changes to the Branch by-laws to allow for greater flexibility in communicating executive nominations.

Branch Bylaw:

1.5.2.2 Not less than 15 days prior to the annual meeting, the Secretary shall cause to be distributed to each member, either directly by mail, by e-communications, or by a publication that is printed on a regular basis by the Association, a list of the Branch nominations made by the nominating committee.

1.8.2 Notices of the Branch general meetings shall be distributed by mail, e-communications, or by a publication that is printed on a regular basis by the Association, at least 15 days prior to the meeting.

CARRIED

The President expressed his appreciation for all of the work done by the members of the Branches who set up the President's Visits.

11. COMPLETION OF SELF-ASSESSMENT & EVALUATION FORMS

Everyone was asked to fill out the regular Council Self-Assessment form, along with the more in-depth Evaluation form.

12. NEXT MEETING

The next meeting of Council will be Friday, April 16, 2010, in Edmonton.

15. ADJOURNMENT

MOVED BY JOHN HOGG AND SECONDED BY KAREN HENRY

10-19

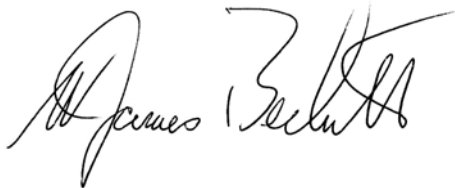
That the meeting be adjourned at 1:55 p.m.

CARRIED

STRATEGY SESSION

The Strategic Planning Committee formed three groups to do a SWOT analysis of the information from the December 3, 2009 Strategy Breakout sessions.

Signed by President, W. James Beckett, P.Eng.

A handwritten signature in black ink, appearing to read "W. James Beckett". The signature is fluid and cursive, with the first name being the most prominent.

Signed by Executive Director & Registrar, H. Neil Windsor, P.Eng.

A handwritten signature in blue ink, appearing to read "H. Neil Windsor". The signature is cursive and includes a long horizontal flourish at the end.