



APPROVED

COUNCIL MEETING
Thursday, June 19, 2008
APEGGA Office
Edmonton, Alberta

MINUTES

PRESENT

President	Gordon Williams, P.Geol., Ph.D.
President-Elect	Jim Beckett, P.Eng.
Vice-President	Jim Smith, P.Eng.
Councillors	Mary Ann Byrd, P.Eng. Kevin Cumming, P.Eng. Chrys. Dmytruk, P.Eng. Allin Follinsbee, P.Geoph. Jim Gilliland, P.Eng. John Hogg, P.Geol. Leah Lawrence, P.Eng. Shawn Morrison, P.Eng. Anne Simpson, P.Eng. Dick Walters, P.Eng.
Public Members	Gary Campbell, Q.C. Al Scherbarth, C.M.A.
CCPG Director	Ian McIlreath, P.Geol., Ph.D.
Branch Observers	Sheldon Dattenberger, P.Eng. Clint Dietze, P.Eng. Steven Little, P.Eng. Craig McFarland, P.Eng. Mustafa Malik, P.Eng. Len Ring, P.Eng.
Staff	Neil Windsor, P.Eng. Allan Bartolic, M.A. Ray Chopiuk, P.Eng. Sharon Graham George Lee Pat Lobregt Philip Mulder, APR Frank Perich, P.Eng. Milt Petruk, P.Eng. Ross Plecash, P.Eng.

Park Powell, P.Eng.
Gary Reavie, CMA
Bill Santo, P.Eng.
Al Schuld, P.Eng.
Len Shrimpton, P.Eng.
Tom Sneddon, P.Geol.
Glenn Sorokan, P.Eng.
Mark Tokarik, P.Eng.

REGRETS

Past-President	John McLeod, P.Eng.
Councillors	Ron Hinds, P.Geoph., Ph.D. John Van der Put, P.Eng.
Public Members	Arlene Strom, LLB
CCPE Executive CCPE Director	Dan Motyka, P.Eng. Dave Chalcraft, P.Eng.
Branch Chairs	Sloane Dieken, P.Eng. Wayne Manning, E.I.T.

Introductions

President Gordon Williams introduced Glenn Sorokan, P.Eng., the new Assistant Director of Professional Practice for APEGGA.

1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA

The meeting was called to order at 8:34 a.m. President, Dr. Gordon Williams, P.Eng., Ph.D., chaired the meeting, and Executive Assistant, Sharon Graham, recorded the minutes.

MOVED BY GARY CAMPBELL AND SECONDED BY CHRYS. DMYTRUK 08-33

THAT the Meeting Agenda be approved as presented.

CARRIED UNANIMOUSLY

2. CONSENT AGENDA

MOVED BY AL SCHERBARTH AND SECONDED BY JOHN HOGG 08-34

THAT the Consent Agenda be approved as presented.

CARRIED UNANIMOUSLY

3. BUSINESS LIFTED FROM THE CONSENT AGENDA

No business was lifted from the consent agenda.

4. EXECUTIVE COMMITTEE REPORT

4.1 June 18, 2008 Executive Committee Meeting

The June 19, 2008 Council agenda was reviewed at this meeting and the Executive Director, Neil Windsor, expanded on a discussion by the Committee regarding Mount Royal College getting very near to granting a degree in Geology. The policy question under discussion was, "does APEGGA oppose Mount Royal College becoming a degree-granting institution for Geology, and on what basis would we do that?"

The committee felt that it is not APEGGA's role to represent the University of Alberta and the University of Calgary against Mount Royal College becoming a degree-granting institution. The role of APEGGA is to regulate the profession and ensure competence, and the Board of Examiners will make that determination when graduate students apply for licensure.

It was noted, however, that APEGGA does have an educational role to play in ensuring that students know what will be required of them, and the process they will need to undergo to become licensed.

5. COUNCIL COMMITTEE REPORTS

5.1 Finance

Finance Committee Chair, Dick Walters, reported that an extensive review of the Reserve Fund was done, and the Investment Manager invited in to explain the fund's performance. The Committee will be looking at the Reserve Fund Investment Policy in the fall to ensure that they are all aware of the investment goals and the plans to get there.

As requested at the last Council Meeting, the Finance Committee will be attempting to put ballpark figures on next years spending, based on a business plan that will be presented at September's Council Meeting.

Gary Reavie, Manager of Administration, presented the First Quarter Financial report followed by a report on the Member Management System which he said is progressing well. The system has been stress tested with various user groups, and users were happy with the functionality of the system. Projection is that the system will come in about 16% over budget with a target date of July 2008.

MOVED BY DICK WALTERS AND SECONDED BY SHAWN MORRISON 08-35

THAT the Finance Committee report be accepted as presented.

CARRIED UNANIMOUSLY

5.2 Geoscience Committee

John Hogg, Chair of the Geoscience Committee, presented the Geoscience Committee Report.

5.3 Governance Committee

Past president John McLeod, Chair of the Governance Committee, was unavailable to give this report. It was noted that the updated charts on Council Self Assessment reports from last Council meeting were in the Agenda Package.

5.3.2 Audit Committee Terms of Reference

***MOVED BY JIM GILLILAND AND SECONDED BY CHRYS DMYTRUK
THAT the revised Audit Committee terms of reference be approved.***

Jim Smith mentioned that at Executive Committee there was discussion about adding phrasing to the Audit Committee Terms of Reference that would formally document the fact that members of the Audit Committee would not be allowed to also be members of the Finance Committee.

MOVED BY GARY CAMPBELL AND SECONDED BY JOHN HOGG 08-36

THAT the revised Audit Committee Terms of Reference be sent back to the Governance Committee to have them add explicit phrasing that would formally document the fact that members of the Audit Committee cannot also be members of the Finance committee.

CARRIED UNANIMOUSLY

5.4 Staff Benefits Committee

In the absence of Committee Chair Dan Motyka, Len Shrimpton, Director of Internal Affairs, presented a verbal report. In a review of the pension investments, the committee found that most had performed reasonably well. Due to underperformance, alternatives will be considered at the next meeting in regards to Canadian Equities and various fund managers in that sector.

A new document, a Governance Manual, is being created for the pension plan. The Committee wished to have more time to digest the information thoroughly before approving this draft governance document. It will then be brought to Council for approval, hopefully for the September meeting, or by December at the latest.

Alberta Finance wrote a letter to APEGGA last year making it clear that they expected pension plans to abide by the guidelines of the Canadian Association of Pension Supervisory Authorities (CAPSA). For this reason, the Governance Manual has been structured to reflect the eleven CAPSA guidelines. There will be some action items that will be created as a result of the approval of this Governance document.

5.5 Strategic Planning Committee

President Elect Jim Becket, Committee Chair, presented the summary material for Strategic Plan 2009-2018. The meat of the report was contained in item 5.5.1. The committee thanked Leah Lawrence for summarizing all of the material from the Strategic Planning Retreat 2008.

During discussion, Shawn Morrison pointed out that “members” are, in actuality, “licensees” and should be referred to as such. The Executive Director noted that any documents should be reviewed and revised as staff and committees come across them, to ensure that this distinction is made. Leah Lawrence added that the proper terminology had been used throughout the Strategic Plan.

Jim Smith asked for feedback on the strategic planning process that was used this past year at Strategic Retreat.

MOVED BY JIM BECKETT AND SECONDED BY LEAH LAWRENCE 08-37

THAT The 1, 3 and 10 year goals for the strategic priorities be approved for incorporation into the Strategic Plan 2009-2018.

CARRIED UNANIMOUSLY

5.6 Appointment of Council Committees

President Gordon Williams gave an explanation and presentation of the Council Committee assignments.

MOVED BY JIM SMITH AND SECONDED BY SHAWN MORRISON 08-38

THAT Council approve the appointment for a one-year term of the Chair and Members of:

*The Finance Committee
The Audit Committee
The Geoscience Committee, and
The Public Interest Issues Committee,
as listed in the attached roster.*

CARRIED UNANIMOUSLY

6. EXECUTIVE DIRECTOR REPORTS

6.1 2008 Business Plan Priorities Progress Report

Executive Director, Neil Windsor, urged Council to consider the 2008 Business Plan Priorities Progress Report carefully as it is the document that essentially drives the business plan and budget for APEGGA. He advised that items shown in red print outline what has taken place since the April Council Meeting.

The Executive Director expanded on the issue of mobility, and talked about the progress being made in the United States. There was positive feedback while attending the joint Central/Western Zone Meeting in North Dakota last month. It was noted that various States have waived FE examinations, Washington is re-thinking their position as discussed during APEGGA's AGM, PNWER has been very supportive overall, and California has recently expressed some interest as well.

6.2 Honors & Awards Committee Report **6.2.1* Education Scholarships**

The Honors & Awards Committee recommended that the Education Scholarships be eliminated due to a lack of applications for these funds. It was reported that only about .3% of undergrads had an Engineering or Science degree before they went on to take Education as a second degree. The Committee felt that APEGGA is not driving behavior in that regard.

Where the Committee saw more of a consistent weakness in the level of qualifications of the teachers teaching in the elementary schools, and to a lesser extent in the junior high schools. The Committee felt that APEGGA's money would be better spent encouraging the development of those teachers, and provided examples of how this could be done.

Discussion ensued regarding whether the funds should be for physical items for the classroom or for professional development and whether more money should be allotted so that money is given for scholarships *and* Professional Development.

MOVED BY DICK WALTERS AND SECONDED BY GARY CAMPBELL 08-38

THAT Council approve an unbudgeted expenditure of \$24K to support elementary & junior high teacher professional development in math and science.

Discussion included the suggestion of sending the motion back to the Honors and Awards Committee to become a budgeted item in future years rather than an unbudgeted item this year, and with more detail about specific areas where the funds would be allocated. Comments were made about approving the program for now and future years, and to leave specific fund allocations to the Committee's discretion.

Question is called
OPPOSED: Kevin Cummings
CARRIED

6.3 APEGGA Education Foundation

Len Shrimpton gave an update from the APEGGA Education Foundation. A gift agreement has been signed with the University of Calgary and the University of Alberta has agreed to use the same format. It looks promising that by September both gift agreements will be ready to present to Council for information.

6.4* AIT/TILMA Update

The Executive Director presented an update on AIT and TILMA as outlined in his report.

6.5 RBC

The Executive Director was contacted earlier this week by representatives of the Royal Bank of Canada. This is APEGGA's 60th year of doing business with RBC, and the bank chose to recognize that by commemorating the occasion with a plaque which the Executive Director presented to President Gordon Williams, who accepted it on behalf of Council.

7.* REPORT FROM ENGINEERS CANADA

Both directors, Dan Motyka and Dave Chalcraft, were attending an Engineers Canada Board of Directors Strategic Planning Retreat. The report, submitted by Dan Motyka, can be found in the Agenda package.

It was noted that at the Annual Meeting of Engineers Canada, Dan Motyka was elected President-Elect, and will assume the President's position at their next Annual Meeting. A formal letter of congratulations will be sent.

8. REPORT FROM CCPG

Dr. Ian McIlreath, P.Geol., gave a verbal report - accompanied by hard copies of his report - for all in attendance. Topics touched on included:

- Proposed National Geoscience Knowledge and Experience Requirements
- Proposed Agreement on Mobility of Professional Geoscientists within Canada
- The new set of CCPG bylaws
- Dr. Hugh Miller, P.Geo. as the 2008 recipient of the Canadian Professional Geoscientist Award
- CCPG election results and location of the 2009 AGM
- A tribute to Brenda Wright, P.Geol., in conclusion of her three year term on the CCPG Executive.

9. BRANCH CHAIRS' REPORT

Sheldon Dattenberger, P.Eng. gave a summary of the June 18th Branch Chairs Meeting. Branch Chairs will be developing the criteria over the next few months for encouraging people to celebrate community events, and will report back to Council in September.

Activities over the past number of months included technical presentations, outreach initiatives, and other events at the various branches. Lethbridge will celebrate the Centennial Anniversary of the High Level Bridge next year, and would like ideas from APEGGA on ways to celebrate and commemorate this milestone event.

President Gordon Williams requested that some of the upcoming President's visits to Branches be rescheduled in order to spread them over a longer period of months. This would prevent all of the travel happening in a concentrated period during the worst of winter road conditions. Pat Lobregt is to co-ordinate a schedule with the Branch Chairs.

10. STRATEGY SESSION

President Elect Jim Beckett announced that the Strategic Planning Retreat for 2009 will be held in Jasper at the Jasper Park Lodge the weekend of April 30th which is the week after AGM.

11. COMPLETION OF SELF-ASSESSMENT FORM

Councillors completed their self-assessment forms.

14. ADJOURNMENT

MOVED BY GARY CAMPBELL AND SECONDED BY ANNE SIMPSON

08-39

*THAT the meeting be adjourned at 11:12 a.m.
CARRIED UNANIMOUSLY*

Council Caucus

Signed by President, Gordon Williams, P.Geol.



Signed by Executive Director & Registrar, H. Neil Windsor, P.Eng.

