



APPROVED

COUNCIL MEETING
Thursday, September 18, 2008
Sawridge Inn & Conference Centre
Balsam & Tamarack Rooms
Fort McMurray, Alberta

MINUTES

PRESENT

President	Gordon Williams, P.Geol., Ph.D.
President-Elect	Jim Beckett, P.Eng.
Vice-President	Jim Smith, P.Eng.
Past-President	John McLeod, P.Eng.

Councillors	Mary Ann Byrd, P.Eng. Kevin Cumming, P.Eng. Chrys. Dmytruk, P.Eng. Allin Folinsbee, P.Geoph. Jim Gilliland, P.Eng. Ron Hinds, P.Geoph., Ph.D. John Hogg, P.Geol. Leah Lawrence, P.Eng. Shawn Morrison, P.Eng. Anne Simpson, P.Eng. John Van der Put, P.Eng. Dick Walters, P.Eng.
--------------------	---

Public Members	Al Scherbarth, C.M.A. Arlene Strom, LLB
-----------------------	--

CCPE Executive	Dan Motyka, P.Eng.
CCPE Director	Dave Chalcraft, P.Eng.

CCPG Director	Ian McIlreath, P.Geol., Ph.D.
----------------------	-------------------------------

Branch Observers	Kathryn Cramer, P.Eng. Sheldon Dattenberger, P.Eng.
-------------------------	--

Sloane Dieken, P.Eng.
Clint Dietze, P.Eng.
Steven Little, P.Eng.
Craig McFarland, P.Eng.
Derrick Tannahill, P.Eng.
Daniel Williams, E.I.T.

Staff

Neil Windsor, P.Eng.
Sharon Graham
George Lee
Pat Lobregt
Philip Mulder, APR
Gary Reavie, CMA
Sandy Roth
Al Schuld, P.Eng.
Len Shrimpton, P.Eng.
Tom Sneddon, P.Geol.

Observers:

Christine Hernani, P.Eng.
Sanil Sivarajan, P.Geol., Ph.D.

REGRETS

Public Member

Gary Campbell, Q.C.

PRESENTATION

Executive Director Neil Windsor presented the Memory Album to Past President John McLeod.

1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA

The meeting was called to order at 8:34 a.m. President, Dr. Gordon Williams, P.Geol., chaired the meeting, and Executive Assistant, Sharon Graham, recorded the minutes.

MOVED BY RON HINDS AND SECONDED BY JIM BECKETT **08-40**

THAT the Meeting Agenda be approved as presented.

CARRIED UNANIMOUSLY

2. CONSENT AGENDA

APPROVED BY CONCENSUS **08-41**

THAT the Consent Agenda be approved as presented with the removal of item 2.1.2.

3. BUSINESS LIFTED FROM THE CONSENT AGENDA

3.1 Executive Committee Meeting Minutes – June 18, 2008

It was felt that item 5.7 Government Relations should have been brought before Council for discussion. In the discussion that followed some felt that a new motion concerning government relations should be brought before council. Others pointed to the fact that there is already wording in the Business Plan that refers to governmental relations, and anything further would be micro-managing. The Executive Director reiterated his reasons for bringing the matter to the Executive Committee, as mentioned in the minutes.

MOVED BY JOHN HOGG AND SECONDED BY AL SCHERBARTH

THAT while confirming that APEGGA does not contribute to any political party in any way, the current practice of participating in functions of political parties as one component of the government relations program be continued.

As part of its government relations program, APEGGA supports equitably, political meetings, conferences, dinners of all political parties in Alberta. APEGGA will also attend the Annual Conference of the Government in power to build relationships with the members in the House and consider, if desirable, attending conferences of the other parties.

APEGGA does not donate to political parties except for fees for attending the above noted events.

The point was made that the motion would be restrictive and contained items of governance and micro-management. Other discussion centered on the feasibility of donations being made equitably to all parties and concern for the transparency of donations made.

MOVED BY JOHN MCLEOD AND SECONDED BY ARLENE STROM
That the motion be amended to read:

THAT while confirming that APEGGA does not donate to any political party in any way, the current practice of participating in functions of political parties as one component of the government relations program be continued.

MOTION TO AMEND WAS CARRIED (10 in favor and 3 opposed)

AMENDED MOTION WAS DEFEATED (7 in favor and 9 opposed)

4. EXECUTIVE COMMITTEE REPORT

4.1 September 16, 2008 Executive Committee Meeting

The June 19, 2008 Council agenda was reviewed at this meeting and the Executive Director, Neil Windsor, expanded on the following topics which were discussed:

- The APEGGA/APEGBC Joint Executive Committee Meeting held July 18th in Vancouver
- Labour Mobility Agreements: AIT and TILMA
- ASET Update
- Engineers Canada Fellowships
- Comprehensive Licensure Model – PEO

5. COUNCIL COMMITTEE REPORTS

5.1 Act, Regulations and Bylaws Committee

5.1.1 Implementation of the One Act, Two Association APEGGA/ASET MOU

Al Schuld, Deputy Registrar, reported on behalf of the Act, Regulation and Bylaws Committee. He noted that although the APEGGA-only work on draft Regulations is complete, a change of staff involving the law firm representing ASET on the project has delayed things somewhat. ASET is on the brink of finalizing the first draft of their section of the Regulations and hopes to have another meeting within the month and move forward from there.

5.1.2 Amendments to Create Professional Geoscientist (P.Geo.) Designation

Al Schuld, Deputy Registrar, outlined the numerous considerations to changing the professional designation for geoscience, and discussion followed.

MOVED BY JOHN HOGG AND SECONDED BY RON HINDS

08-42

THAT Council Motion 08-25 be rescinded [Motion 08-25 reads, "Amendments to the Regulations necessary to create the designation Professional Geoscientist (P.Geo.), be prepared and presented for consideration at the 2009 Annual General Meeting of Members"].

CARRIED Unanimously

MOVED BY JOHN HOGG AND SECONDED BY SHAWN MORRISON

08-43

THAT Amendments to the Act, Regulations and Bylaws necessary to create the designation Professional Geoscientists (P. Geo.) be prepared and presented for consideration at the 2009 Annual General Meeting of Members.

CARRIED Unanimously

It was mentioned that the proposed change of designation is a significant change to the geoscience industry. As such, precise wording of the definition of geoscience should be brought before Council well in advance of the AGM, and members should be given opportunity for input regarding the definition of geoscience which will be used.

Al Schuld, speaking on behalf of the Act, Regulations and Bylaw Committee said that the committee, considering their volunteer nature, would do the best they could in the time given to have recommendations for December's Council meeting.

MOVED BY JIM SMITH AND SECONDED BY AL SCHERBARTH

THAT the Act, Regulations and Bylaws Committee proceed with preparation of draft amendments to definition, exclusive scope of practice and reserved title sections of the Act, as needed to implement the Professional Geoscience designation; along with such other incidental and consequential changes that may be needed to the balance of the Act, the Regulations, and the Bylaws that are consistent with the discussion paper approved by Council.

Concern was voiced regarding the definition of what a geoscientist is based on the "discussion paper" that the motion refers to. While not perfect, the point was made that if the definition is not what it should be, this is a starting point; a base to work from until Council is satisfied with the wording.

MOVED BY ALLIN FOLINSBEE AND SECONDED BY RON HINDS

08-44

To amend the motion to read:

THAT the Act, Regulations and Bylaws Committee proceed with preparation of draft amendments to definition, exclusive scope of practice and reserved title sections of the Act as needed to implement the Professional Geoscience designation; along with such other incidental and consequential changes that may be needed to the balance of the Act, the Regulations, and the Bylaws.

MOTION TO AMEND: CARRIED Unanimously

AMENDED MOTION is CARRIED Unanimously

The question was asked, without the phrase "*that are consistent with the discussion paper approved by Council.*" can the committee craft what they need?

Arlene Strom contributed the information point: *If the phrase is removed then the committee is not restrained from using information in the discussion paper, and they can continue to build on the definition.*

MOVED BY JIM BECKETT AND SECONDED BY JOHN MCLEOD

08-45

THAT Council approves the inclusion of a proposed change in the name of the legislation to “The Engineering and Geoscience Professions Act of Alberta”.

CARRIED Unanimously

MOVED BY JOHN MCLEOD AND SECONDED BY JOHN HOGG

08-46

THAT Council approves the inclusion of an alternate official name of the Association in proposed legislation being:

“Association of Professional Engineers and Geoscientists of Alberta” – APEGA

CARRIED by a vote of 10 in Favour and 7 Opposed

The motion replaces the original motion containing two different names that was withdrawn.

Points of discussion included using one official name and considering various brand names or trade names in future. It was noted that the use of one official name would not limit potential trade names that could be used in the future. It was suggested that the issue of cost would not come into play for a few years to come, and then would be mostly related to signage.

5.2 Board of Examiners

5.2.1 CCPG Knowledge and Experience Requirements

Al Schuld, Deputy Registrar, presented the revised CCPG Knowledge and Experience Requirements.

MOVED BY JOHN HOGG AND SECONDED BY JIM SMITH

08-47

THAT APEGGA Council ratifies the decision of the APEGGA Board of Examiners to adopt the attached CCPG Knowledge and Experience Requirements Document for application to geoscience applicants applying to APEGGA and authorizes the APEGGA President and/or Executive Director to sign a Memorandum of Understanding among the associations committing to honour the proposed standards document.

CARRIED Unanimously

5.2.2 Engineers Ireland Professional Level Mobility Agreement

Al Schuld, Deputy Registrar, presented the Engineers Ireland Professional Level Mobility Agreement.

MOVED BY LEAH LAWRENCE AND SECONDED BY DICK WALTERS

08-48

THAT APEGGA Council ratifies the decision of the APEGGA Board of Examiners to accept in principle the proposed professional level mobility agreement with Ireland, and that Engineers Canada be notified accordingly.

CARRIED Unanimously

5.3 Finance

5.3.1 Second Quarter Financial Report

Finance Committee Chair, Dick Walters, gave the second quarter financial report.

5.3.2 Reserve Investment Fund Review

Dick Walters presented the reserve investment fund review.

5.3.3 Member Management System

Gary Reavie, Manager of Administration, presented the report on the Member Management system. After delaying the roll out dates a few times to correct deficiencies that were uncovered, "Aptify" went live on Sept 2nd at a cost overrun of 38%, which for an IT project is relatively small.

5.3.4 2009 Budget Assumptions

Dick Walters gave the 2009 Budget Assumptions. Gary Reavie gave Council an overview of the Budget process, and Dick Walters brought Council's attention to the Budget Strategic Plan Order of Magnitude.

The Finance Committee was asked for an estimate of a name change cost – even though it will not be in the picture for three years or so. The Finance Committee Chair, Dick Walters, said that an estimate can be prepared for December's Council meeting

5.4 Geoscience Committee

John Hogg, Chair of the Geoscience Committee, presented the Geoscience Committee Report.

5.5 Governance Committee

John McLeod, Chair of the Governance Committee, introduced a motion to change the June Council meeting to a half day and eliminate the strategy session for that meeting. After discussion, the motion was withdrawn.

5.5.1 Council Performance Assessment

Council reviewed the Council assessment results from the June 19th Council meeting.

5.5.2 Audit committee Terms of Reference

John McLeod confirmed that the Audit Committee Terms of Reference have been revised to specify that a Council member cannot serve on the Finance Committee and the Audit Committee at the same time.

THAT Council approves the revisions to the Audit Committee terms of reference.

CARRIED Unanimously

5.5.3 Staff Benefits Committee Terms of Reference

As an information point, John McLeod explained that the Staff Benefits Committee needs essentially to become a Pension Governance Committee on behalf of Council. The recommendation would be that a Past President acts as chair, with a Council Member serving on the committee as well. The Governance Committee is proposing that Council give the green light to the Staff Benefits Committee to draft detailed terms of reference to bring back to Council for approval at the December meeting.

5.6 Staff Benefits Committee

5.6.1 Governance Manual

Committee Chair Dan Motyka prefaced a motion concerning the Pension Governance Manual by informing Council that the Manual is based on CAPSA guidelines, thus adhering to applicable legislation, and that APEGGA will be ahead of the curve by having it in place.

MOVED BY DICK WALTERS AND SECONDED BY ANNE SIMPSON

08-50

THAT Council approves the Pension Governance Manual with the expectation that the appendix on critical dates will be completed by year end.

CARRIED Unanimously

It was noted that the Pension Governance Manual has been prepared by experts in the field. While the Manual outlines and details the responsibilities of APEGGA more fully, there is no change in fiduciary responsibility.

5.7 Strategic Planning Committee

5.7.1 Strategic Plan 2009-2018

Jim Becket, Chair of the Strategic Planning Committee, presented the summary material for Strategic Plan 2009-2018.

MOVED BY JIM BECKETT AND SECONDED BY LEAH LAWRENCE

08-51

THAT Council approves the Strategic Plan 2009-2018.

CARRIED Unanimously

5.8 Voting Participation Task Force

Jim Beckett, Chair of the Voting Participation Task Force, reported that APEGGA staff has been looking into reasons behind the low voting results from last year. The Task Force will take the information and recommend improvements to Council regarding voting procedures, and expects to have something to report by the December Council Meeting.

6. EXECUTIVE DIRECTOR REPORTS

6.1 2008 Business Plan Priorities Progress

The President stressed the importance of this operational report. It helps Council to keep an eye on where APEGGA is going and what has been accomplished to date.

6.2 APEGGA Education Foundation

Director of Internal Affairs, Len Shrimpton, gave a brief report regarding gifts and final terms of reference for the U of C and the U of A. Progress is being made.

The Education Foundation is making positive progress but needs to take another step forward regarding participation vis-à-vis fundraising and dispersal of funds. A Strategic Retreat will be held in October which will review the direction of the Foundation. Len concluded with a brief explanation of the history of the Foundation.

6.3 2009 Business Plan

Len Shrimpton presented information on the 2009 Business Plan which will come back in final form at the December Council meeting along with the budget. It was recommended that the following changes be made:

1) APEGGA focuses on increasing the rate of geoscience licensure, not just the absolute numbers and 2) add the activity surrounding the proposed Association name change.

6.4 Council & Committee Roster

It was noted that the Public Interest Issues Committee was missing from the Council & Committee Roster.

MOVED BY JIM BECKETT AND SECONDED BY RON HINDS

08-52

THAT Council approves the appointments and reappointments for the terms specified in the 2008-2009 Council and Committees Roster for all proposed members of the:

- **Appeal Board**
- **Board of Examiners**
- **Discipline Committee**
- **Investigative Committee**
- **Practice Review Board**

CARRIED Unanimously

6.5 CCPG By-Law Changes

President Gordon Williams explained that it was necessary under the bylaws of the CCPG that the constituent associations of the CCPG approve any bylaw amendments.

MOVED BY JOHN HOGG AND SECONDED BY RON HINDS

08-53

THAT Council approves the proposed changes to the CCPG Bylaws.

CARRIED Unanimously

7.* REPORT FROM ENGINEERS CANADA

Dan Motyka presented the report from Engineers Canada.

Dave Chalcraft reported on the Aboriginal Outreach Committee. He noted that currently there is no representation on the committee from aboriginal peoples, and the committee has agreed to search out aboriginal representation. It has also been recommended that this committee focus its effort at the national level as opposed to provincial.

8. REPORT FROM CCPG

Dr. Ian McIlreath, P.Geol., highlighted the following items from his June report:

- Proposed National Geoscience Knowledge and Experience Requirements
- Proposed Agreement on Mobility of Professional Geoscientists within Canada
- The new set of CCPG bylaws

9. BRANCH CHAIRS' REPORT

Kathryn Cramer, P.Eng. gave a summary of the September 16th Branch Chairs Meeting (teleconferenced). Many chapters have held successful meetings, and tours were planned at various branches. Recent events included mentoring evenings and ongoing PD activities, while all branches continue to work on outreach programs that promote Math and Science.

A question was asked regarding branch involvement with ASET. The Executive Director responded that APEGGA encourages all branches to hold joint functions with ASET.

10. STRATEGY SESSION

The Executive Director presented a power point presentation on Comprehensive Licensure from Professional Engineers Ontario.

A discussion followed in which it was noted that progress is being made in best practices and seems to be gaining momentum. It was noted that the biggest impediments to improved mobility are the differences between jurisdictions. No individual difference is huge but can manifest into major speed bumps when it comes to processing an application. Ontario was applauded for starting the process of reducing the differences between jurisdictions.

11. COMPLETION OF SELF-ASSESSMENT FORM

Councillors completed their self-assessment forms.

14. ADJOURNMENT

MOVED BY RON HINDS AND SECONDED BY KEVIN CUMMING

08-54

THAT the meeting be adjourned at 1:50 p.m.

CARRIED UNANIMOUSLY

Council Caucus

Signed by President, Gordon Williams, P.Geol.



Signed by Executive Director & Registrar, H. Neil Windsor, P.Eng.

