



**APEGGA**

The Association of  
Professional Engineers, Geologists  
and Geophysicists of Alberta

## PEACE RIVER BRANCH

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### **MINUTES OF THE MEETING, 04 FEBRUARY 2003**

**Focus Building**

**Grande Prairie, AB T0H 0W0**

#### **PRESENT**

Lisa Hall, Chair  
Cheri Berns, Vice Chair  
Hasan Rizvi, Secretary  
Sylvain Cadieux, Treasurer  
David Lario, Member at Large  
Trent McLaughlin, Outreach

#### **REGRETS**

Heidi Yang, Past-Chair  
Jason Firmrite, Member at Large  
Dan Ropchan, Member at Large  
Darell Quist, Member at Large  
Darwin Juell, Member at Large  
Jim Davis, Member at Large  
Bert Hunt, College Liaison

#### **1. CALL TO ORDER**

The meeting commenced at 7:05 p.m.

#### **2. APPROVAL OF AGENDA**

The agenda of FEBRUARY 4, 2003 meeting was as follows:

**CALL TO ORDER**

**APPROVAL OF AGENDA**

**REVIEW & APPROVAL OF MINUTES OF LAST MEETING**

**NEW / OLD BUSINESS**

Winter Newsletter – topics will include Calendar of Events, Science Olympics, Review of January Tech Night, others?

Financial audit → Lisa/Cheri/Sylvain to set up a time

Budget Update → financial status (SYLVAIN)

Science Olympics → review suggestion (HEIDI/HASAN)

Branch Donation Guidelines for local requests:

**Motion:** *The following are the criteria that the Peace River Branch use in considering sponsorship of local needs:*

*The donation must be related to APEGGA initiatives as described in the Peace River Branch Business plan.*

*The Branch must have funds in the bank; we cannot go into debt to fund an external initiative.*

*Recognition for the donation must be visible (getting APEGGA's name out).*

Hillside Community School:

**Motion:** *The Peace River Branch of APEGGA will sponsor Hillside Community School in the purchase of a portion of the Discovery Channel School CD Library in the amount of \$200.00.*

## **EVENT PLANNING**

Fall PD Day → Feedback summary and costs (JIM)

January Tech Nite → Feedback summary and costs (DARWIN)

Job shadow / student night → discuss timing & format (BERT)

Wine Tasting → review proposal (SYLVAIN)

President's Visit / AGM → executive election, other speakers, topic, (LISA)

Members requested to add two more topics

- Next Council Meeting
- Outreach.

## **3. APPROVAL OF MINUTES OF LAST MEETING**

Motion to accept minutes of November 3<sup>rd</sup>, 2002 by Trent, seconded by Sylvain, passed.

## **4. NEW / OLD BUSINESS**

### **4.1 Winter Newsletter**

- Wine Testing event
- AGM/President visit to Grande Prairie.

### **4.2 Financial Audit**

- Lisa, Sylvain and Cheri will look the book tentatively on Feb. 07, 2003.

### **4.3 Budget Update**

- ∞ Sylvain informed that 996.40 balance forwarded for 2003-4 fiscal year.
- ∞ PD-day event made money 390.38
- ∞ Technical night lost 169.17.

### **4.4 Science Olympics**

- ∞ Request for financial assistance for advertising related to Science Olympics was discussed. Cheri will take the request to AGM, Calgary meeting.

- œ Hasan updated the Local Chapter members with the Science Olympics schedule and events.

#### **4.5 Donation Guidelines to local sponsors:**

- œ Full length discussion were held about extending the financial support to the local school.
- œ Lisa presented some criteria and guidelines.
- œ Sylvain suggested we discuss this issue in next meeting to get more input from other members. Both motions were tabled until the next meeting.

### **5. EVENT PLANNING**

5.1. **Fall PD Day** - Jim was not present.

5.2. **January Tech Nite** - Darwin was not present.

5.3. **Job shadow / student night** - Bert was not present, David to follow-up.

#### **5.4. Wine Tasting**

- Sylvian informed the house about the wine testing event.

#### **5.5. President's Visit / AGM**

- Lisa informed the house about the President visit on March 11 and 12 for Peace River and Grande Prairie. Dan will help Lisa in organising the event.

### **6. NEXT MEETING**

-Executive Meeting, March 4<sup>th</sup>, 2003

### **7. ADJOURNMENT**

Motion to adjourn at 8:46 PM by Trent, seconded by Cheri, passed.