

**APEGGA VERMILION RIVER BRANCH
Executive Meeting Minutes**

Date: October 21, 2002
Location: Husky MOB 1st Flr

Members Present: T. Benko, T. Cherry, K.Cramer, S. Stark

Members Absent: S. Breen , S. Dieken, J. Sweeney, K. Thomas

Minutes Prepared by: K.Cramer

Action items for next meeting identified by Bold Italics.

1. Call to Order: 7:05 PM

2. Approval of Agenda: Reviewed & approved.

3. Old Business Action Items:

- a) Agenda was provided at Exec Meeting.
- b) Kathryn and Trent to prepare and submit 'PEGG article by November 4, 2002.
- c) All current members to recruit new members.
- d) Sheldon and Trent to contact School Boards to implement Science Olympics in 2003.
- e) Sheldon to send out Branch membership list. Executive to phone members for missing e-mail addresses.

4. New Business:

- a) Planning session follow-up
 - Trent sent out Encana letter on Kyoto
 - Ideas for technical presentation: Kyoto, offshore oil, gas demand, hybrid vehicle
 - Trent to talk to other branch chairs on presentation ideas
 - Pool social again this year
- b)** Life Member recognition at Branch AGM – recognized by inviting all current life members and spouses to President's Visit/AGM.
- c)** 2003 Branch AGM – plan for February or March, should we invite non-engineering people?
- d)** 2003 September Council Meeting – venue to be Best Western.

5. Committee Reports:

a) Events:

- Tour of ADM Facility (Tim, no date at this time)
 - To be postponed until spring when plant is running full again.
- Golf Tournament (Sheldon/Steve, June 2003):
 - Sheldon and Steve volunteered to organize annual golf tournament.
- Fall Dinner Presentation
 - Have decided to cancel the fall dinner presentation due to lack of time and possible presentation topics.
- Branch Planning Session
 - See above notes on session
- Pool Night Social (Kathryn)
 - To be held November 27th

b) Student Outreach (Sloane):

- Dates of future awards to be confirmed (Sloane)

c) PD Committee (Kevin):

- Will continue to coordinate PD Day.

d) Teacher Awards (Tim) :

- Has updated school list and created map of Vermilion River Region and schools in area
- Colony schools not included in district
- Should talk to guidance councilor or guidance office – some schools have awards co-ordinators.
- Will work on contacting schools closer to the deadline
- Include reminder in Spring newsletter

e) Nominations (Sheldon):

- To be done prior to AGM – sent out with notice of President's visit or with newsletter.

f) Communication:

- Database (Sheldon):
 - Sheldon split list between Executive members to have list updated with correct information and e-mail addresses.
 - Waiting for updates from executive
- Newsletter (Kathryn/Kevin):
 - To be sent out after Christmas, at least one month before Teacher Awards deadline.
- Liaison (Sheldon):
 - Sheldon volunteered for APEGS/ASET/SASTT liaison.

g) Treasurer's Report (Sloane) :

- Balance: **unavailable**, \$37.00 petty cash

6. Next Meeting:

- **Location: 1st Floor Husky MOB**
- **Date: December 9, 2002**
- **Supper Volunteer: Sheldon Stark**

7. Adjournment: 8:05PM