

APPROVED

COUNCIL MEETING
Thursday, February 6, 2003
Calgary APEGGA Office
Calgary, Alberta

MINUTES

PRESENT

President	Ron Tenove, P.Eng.
1st Vice President	Mike. Smyth, P.Eng.
2nd Vice President	Andy Gilliland, P.Eng.

Councillors	Shawn Morrison, P.Eng Dr. Peter Putnam, P.Geol. Dr. Rob Stewart, P.Geoph. Mike Koziol, P.Eng. Nick Trovato, P.Eng. Julie Aitken, P.Geoph. Jack Hole, P.Eng. Dr. Ian McIlreath, P.Geol. Dr. John Moldon, P.Eng.
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Public Members	Dr. Norman Wagner Judy Williams
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CCPE Directors	Dr. Fred Otto, P.Eng. Darrel Danyluk, P.Eng.
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CCPG Executive	Dr. Gordon Williams, P.Geol.
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Branch Observers

Judith Lentin, P.Geol.
Peter Stevens, P.Eng.
Kim Farwell, P.Eng.
Andrew Wright, P.Eng.
Adam McDonald, E.I.T.
Mary Ann Byrd, P.Eng.
Cherie Berns, E.I.T.

Staff

Anne Simpson, P.Eng.
Neil Windsor, P.Eng.
Al Schuld, P.Eng.
Ray Chopiuk, P.Eng.
Lianne Lefsrud, P.Eng.
Ross Plecash, P.Eng.
Len Shrimpton, P.Eng.
Dave Todd, P.Eng.
Mark Tokarik, P.Eng.
George Lee
Ginny Nicholson
Trish Williams
Britt Hanson

ABSENT

Past President

Dale Miller, P.Eng.

Councillors

Nima Dorjee, P.Eng.
Paula Harding, P.Eng.
Ron Triffo, P.Eng.

Public Members

Hugh Planche

CCPG Director

Bob Comer, P.Geoph.

1. CALL TO ORDER

The meeting was called to order at 8:40 a.m. The President, Ron Tenove, P.Eng. chaired the meeting and the Executive Assistant, Trish Williams recorded the minutes.

2. ADOPTION OF AGENDA

The agenda was adopted as presented with the addition of the following items:

- 5.1 Access to Information
- 9.5.1 Drinking Water Quality
- 13.1 Branch Council Meetings

IN CAMERA MEETING

3. IN CAMERA REPORTS

3.1 Investigative Committee Information Report

Presented to Council for information in the absence of Stewart McIntosh, P.Eng.

3.2 Practice Review Board Information Report

Ray Chopiuk, P.Eng. presented the Practice Review Board information report.

3.3 Other

There were no other items.

PUBLIC MEETING

4. COUNCIL MINUTES NOVEMBER 28, 2002

MOVED AND SECONDED

03-001

THAT the Minutes of November 28, 2002 be approved as presented.

CARRIED

5. BUSINESS ARISING

5.1 Access to Information

Further to item 13.4 in the November 28, 2002 Council minutes, government is presently reviewing how public information is to be applied and further deliberations will be deferred until government has finalized discussions.

6. PLANNING & POLICY

6.1 Three-Year Communications Plan

Information was provided for review at the November 28, 2002 Council meeting. The Communications Plan strategizes the content of the three surveys and communications audit conducted in 2002. When hired, the new Director Internal Affairs and Manager Communications will impact oversee the implementation of the recommendations.

National issues, such as mobility will be included in the plan to increase members' awareness and progress reports will be provided to Council. **The Executive Director will publish an article in the April PEGG detailing what was learnt and why the money was well spent.**

MOVED AND SECONDED

03-002

THAT Council approve the three year Communications Plan.

CARRIED

6.2 CCPE Survey

Council viewed a slide presentation of the CCPE Survey.

Regarding the slide on "Women in Different Field(s) of Occupation", Julie Aitken, P.Eng. reported on the Women's International Conference she attended in Ottawa. **George Lee will interview Julie and publish her comments in The Pegg.** It was also noted that the new Assistant Director of Professional Practice, Lianne Lefsrud, P.Eng., has been assigned to maintain awareness of womens' issues within the professions.

The Executive Director will contact Marie Lemay, P.Eng., CEO of CCPE, to determine whether the survey can be made public or placed on our web site.

A comparison will be taken of our findings with the CCPE survey and the results will be brought to the next Council meeting.

Statistics of how many women who are members of APEGGA in engineering and the geosciences will be determined for the April Council meeting.

6.3 APEGBC & ASTTBC Merger

Council was updated on the merger of APEGBC and ASTTBC with a slide presentation. Legislation is expected to be finalized in 2004.

This item will be placed on the Strategic Retreat agenda and will also be discussed with the P7 Group. CCPE is planning to hold a symposium on this issue. **Council was asked to forward comments to the Executive Director.**

6.4 Future Vision for APEGGA

In the coming year APEGGA will be taking a proactive and leadership role with government, societies and industry on whether the Association should be more inclusive of emerging disciplines and foreign-skilled professionals. Government is looking to the professions for guidance on this issue.

7. EXECUTIVE COMMITTEE REPORT

7.1 February 5 Meeting of the Executive Committee

The Executive Director gave a verbal report of this meeting.

The Executive Committee recommended that the following two people be appointed as CCPE and CCPG directors.

Dale miller, P.Eng. as CCPE Director

Brenda Wright, P.Geol. as CCPG director

MOVED AND SECONDED

03-003

THAT Council approve these two recommendations.

CARRIED

8. EXECUTIVE DIRECTOR REPORT

8.1 Public Members' Appointments

MOVED AND SECONDED

03-004

THAT Council approve the nomination to the Minister, the recommended individuals for potential appointment/reappointment as public members on Council, the Board of Examiners, the Practice Review Board, the Investigative Committee and the Discipline Committee.

CARRIED

8.2 New Ethics Module Video

Len Shrimpton, P.Eng., Director Professional Development presented an introductory power point presentation and a new ethics module video which encourages interaction between students and facilitators. This presentation video will be promoted to the other provincial associations and also to the deans of universities across Canada. The introductory presentation and video are designed to cause students to think on a professional and ethical level.

The video is geared towards engineering students and a similar presentation will be developed for the geoscientists.

This information will eventually be placed on a CD for easier distribution.

8.3 Licensure Task Force Terms of Reference

MOVED AND SECONDED

03-005

THAT Council approve the Licensure Task Force terms of reference.

CARRIED

8.4 Discipline Review Task Force Terms of Reference

MOVED AND SECONDED

03-006

THAT Council approve the Discipline Review Task Force Terms of Reference as attached.

CARRIED

8.5 Strategic Retreat

Council discussed the Strategic Retreat, which will be held at the Delta Lodge, Kananaskis from May 8 – 11.

Once of the main items on the agenda will be the issue of how inclusive APEGGA should be with emerging disciplines, foreign trained practitioners etc. **The Licensure Task Force was asked to plan a discussion paper on this issue for the retreat.**

It was emphasized that one of the purposes for the retreat was to build communications between new and present Council members.

8.6 Draft Audited 2002 Financial Statements

MOVED AND SECONDED **03-007**

THAT Council approve the 2002 financial statements as presented, for publication in the 2002 Annual Report, and presentation at the Annual General Meeting.

CARRIED

MOVED AND SECONDED **03-008**

THAT Council recommend to the membership at the April 2003 Annual General Meeting that Bruce H. Childs, C.A. be re-appointed as Auditor for 2003.

CARRIED

8.7 Status Report on Regulatory Amendments

A letter dated January 31, 2003 from the Alberta Human Resources and Employment regarding the expedited transfer process was circulated to Council.

Legal advice has been received and the amendments will be presented to cabinet on February 18 for approval.

MOVED AND SECONDED **03-009**

THAT based on the advice received from Alberta Human Resources & Employment and Alberta Justice by letter dated January 31, 2003, that the process of expedited transfer of applicants for licensure as adopted by the Board of Examiners be approved.

CARRIED

8.8 AGM Agenda Approval

MOVED AND SECONDED

03-010

THAT Council approve the distributed Annual General Conference Agenda.

CARRIED

Approval to hold further AGMs on Fridays instead of Saturdays will be sought at the 2003 AGM.

8.9 PEGGasus

PEGGasus is a project that Council approved in 2001, allocating \$50,000 towards the project, contingent on the rest of the financing being secured. To date not all the required funding from government or sponsors has not been received, but not moving ahead may result in losing \$45,000 from the federal government.

MOVED AND SECONDED

03-011

That Council approve the continuance of the project on the basis of this new understanding and approve the expenditure of \$25,000 for 2004 should it be necessary.

CARRIED

9. COMMITTEE REPORTS

9.1 Discipline Committee Information Report

Ray Chopiuk, P.Eng. presented this information report.

9.2 Governance Committee Report

The annual performance review of the Executive Director and Registrar has been completed and the Governance Committee determined that a consistent process should be in place.

MOVED AND SECONDED

03-012

THAT the annual review of the compensation package for the Executive Director and Registrar will be carried out by the Governance Review Committee as part of the Committee's Annual Performance Review and a recommendation prepared for consideration and approval by the Finance Committee

CARRIED

9.3 Board of Examiners

9.3.1 NAFTA Mutual Recognition Agreement
Implementation

MOVED AND SECONDED

03-013

***THAT APEGGA Council approve the ratification of the
NAFTA MRD Operational Procedures Document.***

CARRIED

9.4 Practice Standards Committee
9.4.1 Guideline for Ethical Practice

MOVED AND SECONDED

03-014

***THAT Council approve the revised Guideline for Ethical
Practice subject to minor editorial changes.***

CARRIED

Council extended a vote of thanks to all involved in the development of the Code of Ethics, **and requested that each individual be commended.**

9.5 Environment Committee
9.5.1 Drinking Water Quality

MOVED AND SECONDED

03-015

***THAT Council request the Executive Committee to present
APEGGA's position on drinking water quality to
government and proceed to implement the position as
outlined or as the Executive Committee sees fit.***

CARRIED

It was requested that the Environment Committee approach another strategic stake holder such as Ducks Unlimited to determine if there are synergies of having a joint partnership on water quality. Jack Hole, P.Eng. agreed to assist the committee in this area.

10. CCPE

10.1 Report from CCPE Directors

Dr. Fred Otto, P.Eng presented the report and Darrel Danyluk, P.Eng. expanded on it.

10.2 Technologists' Task Force

- Consideration to Integration Status

Funding of \$215,000 has been approved by HRDC for Phase 1 of a project to identify ways to improve the models and approaches used for the recognition of foreign engineering credentials and thus to support the efficient integration of foreign-trained engineers into the Canadian engineering profession.

This issue will be further discussed at the CCPE AGM in May.

11. CCPG

11.1 Report from CCPG President-Elect

Gordon Williams, P.Geol. presented the CCPG report to Council.

12. BRANCH REPORT

Kim Farwell, P.Eng., Branch Chair of the Fort McMurray Branch, presented the report to council

13. OTHER BUSINESS

13.1 Branch Council Meetings

Due to budget constraints there will be no future Council meetings held outside Edmonton and Calgary. The Council meeting in September, 2003 will be held in the Calgary APEGGA office.

14. COUNCIL FORUM

The following two items were briefly addressed:

- The need for more ongoing dialogue with CEA regarding CEA issues.
- PNWER sponsorship activity is yet to be determined.

15. INFORMATION ITEMS

Information provided to Council.

16. NEXT MEETING

The next meeting will be held on Friday, April 25, 2003 in the Calgary Conference Centre.

17. ADJOURNMENT

The meeting adjourned at 2:00 p.m.

18. COUNCIL CAUCUS

A Council Caucus was held at the conclusion of the Council meeting.