

## **REQUEST FOR ACADEMIC DOCUMENTS**

(See reverse for instructions)

1500 Scotia One, 10060 Jasper Avenue Edmonton, Alberta T5J 4A2 Tel: (780) 426-3990 Fax: (780) 426-1877 1-800-661-7020

THE REGISTRAR			
		_	
		_	
Dear Sir:		_	
In support of my applicate Alberta, Canada, would y	tion for registration as a Professional you please forward a	(Engineer) (Geologist) (Geophy	sicist) in the Province of
☐ Certification of Grac ☐ Transcript of my rec	duation ord (official list of courses and mark	es)	
DIRECTLY TO THE  Director of Registration Association of Professional Engineers, Geologists and Geophysic			sts of Alberta
Yours truly,	1500 Scotia One, 10060 Jasper Av Edmonton, Alberta T5J 4A2	venue	
(Signature)		(Address – Street)	
(Legal Name – Please Print)		(City)	
(Preferred Name)		(Country)	(Postal Code)
(Date)		_	
DEGREE		_ FACULTY	
DISCIPLINE		_ DATE OF GRADUATION _	
STUDENT NUMBER (!	f Applicable)		
For University Use Onl	y: CERTIFICATI	ION OF GRADUATION	
(Certified Correct)		(Signature or Seal of University)	

## INSTRUCTIONS TO APPLICANTS REGARDING COMPLETION OF THE TOP OF THE FORM:

- 1. This form is to be sent **BY THE APPLICANT** to the university, college or school attended.
- 2. Certification of graduation only is required for bachelor's degrees in engineering from accredited Canadian universities.
- 3. A complete transcript is required for all other post secondary academic accomplishments, regardless of the program, level or country.
- 4. Applicants should check with the university to ensure there are no outstanding transcript fees. The applicant must pay transcript fees before the university can release documents to APEGGA.
- 5. For graduates of foreign institutions, the exact title of the degree obtained should be specified, both in the language of the institution attended and in English.

## INSTRUCTIONS TO EDUCATIONAL INSTITUTION(S) REGARDING COMPLETION OF THE BOTTOM OF THE FORM:

- 1. Please check the details of applicant's educational qualifications claimed and indicate any errors noted.
- 2. Ensure the form is signed or the institutional seal is imprinted when certification has been requested.
- 3. Forward either the certification or transcript directly to APEGGA.

**Revised October 1999**