



APPROVED

**COUNCIL MEETING**  
April 27, 2007  
APEGGA Office  
Calgary, Alberta

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## MINUTES

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### PRESENT

<b>President</b>	Dave Chalcraft, P.Eng.
<b>President-Elect</b>	John McLeod, P.Eng.
<b>Past-President</b>	Larry Staples, P.Eng.
<b>Vice-President</b>	Dr. Ken Porteous, P.Eng.
<b>Councillors</b>	Jim Beckett, P.Eng. Chrys. Dmytruk, P.Eng. John Hogg, P.Geol. Dr. Judith Lentin, P.Geol. Dr. John Peirce, P.Geoph. Marc Sabourin, P.Eng. Jim Smith, P.Eng. Kim Sturgess, P.Eng. Jane Tink, P.Eng. Nick Trovato, P.Eng. Dick Walters, P.Eng. Wim Veldman, P.Eng.
<b>Public Members</b>	Gary Campbell, Q.C.
<b>CCPE Director</b>	Linda Van Gastel, P.Eng.
<b>CCPG President</b>	Brenda Wright, P.Geol.
<b>CCPG Director</b>	Julie Aitken, P.Geoph.
<b>Branch Observers</b>	Sheldon Dattenberger, P.Eng. Anil Gupta, P.Eng. Jason Kachur, P.Eng. Shiraz Kanji, P.Eng. Wayne Manning, E.I.T. James Mmbando, P.Eng. Kim Ng, P.Eng. Dr. Hassan Rizvi, P.Eng.

**Staff**

Neil Windsor, P.Eng.  
Ray Chopiuk, P.Eng.  
George Lee  
Pat Lobregt  
Marie Locke  
Philip Mulder, APR  
Dr. Milt Petruk, P.Eng.  
Ross Plecash, P.Eng.  
Gary Reavie, CMA  
Bill Santo, P.Eng.  
Frank Scheibli, P.Geol.  
Al Schuld, P.Eng.  
Len Shrimpton, P.Eng.  
Mark Tokarik, P.Eng.  
Trish Williams

**Observers**

David Curtis, P.Eng., Idaho  
Derek Doyle, P.Eng., APEGBC  
Brian George, P.Eng., NAPEGG  
Lloyd Henderson, P.Eng., NAPEGG  
Dr. Ron Hinds, P.Geoph.  
Noni Johnson, Nevada  
Tom Krob, Nevada  
Gaetan Lefebvre, ing., CCPE  
Marie Lemay, P.Eng., ing., CCPE  
Ken McMartin, P.Eng., CCPE  
Anne Simpson, P.Eng.  
Timothy Smith, P.Geo., Eng.L., President  
Colin Smith, P.Eng., CCPE  
Len White, P.Eng., APENS  
Dr. Gordon Williams, P.Geol.  
Gary Young, Idaho

**REGRETS**

**Public Member**

Dr. Larry Ohlhauser

**CCPE Executive**

Dan Motyka, P.Eng.

**1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA**

The meeting was called to order at 8:30 a.m. The President, Dave Chalcraft, P.Eng. Chaired the meeting and the Executive Assistant, Trish Williams recorded the minutes.

The President welcomed and introduced the various guests and observers.

The following items were added to the agenda:

- 3.3 One Act Two Association Regulatory Model
- 3.4 APEGGA Education Foundation

***MOVED BY J. SMITH AND SECONDED BY W. VELDMAN 07-22***

***THAT the Council agenda be approved as modified.***

***CARRIED UNANIMOUSLY***

**2. CONSENT AGENDA**

The following items were removed from the Consent Agenda to Item 3:

- Item 2.1
- Item 2.2.1

***MOVED BY K. PORTEOUS AND SECONDED BY M. SABOURIN 07-23***

***THAT the Consent Agenda be approved as presented with the removal of items 2.1 and 2.2.1***

***CARRIED UNANIMOUSLY***

**3. BUSINESS ARISING FROM THE MINUTES & BUSINESS LIFTED FROM THE CONSENT AGENDA**

**3.1 Council Assessment Results**

Council reviewed the assessment results of the February 22, 2007 Council meeting

**3.2 Council Self-Assessment**

The Governance Committee recommended that In future the results will be discussed for a few minutes at each Council meeting and that a new improved form be circulated.

The updated Council Assessment Form was placed in the Council Agenda Binder and the assessment form will be placed on the Council section of the APEGGA website in future.

### **3.3 One Act Two Association Regulatory Model**

A special ballot on this issue was forwarded to the membership along with the regular election ballot. A special ballot was also forwarded by ASET to its membership on this issue. The results were positive on both sides and are as follows:

Yes: 4,273  
No: 1,384

The ASET vote was 93% in favour of the ballot.

A letter has been forwarded to the Minister jointly signed by APEGGA and ASET requesting the appropriate changes to the Engineering, Geological and Geophysical Professions Act to include ASET and the new designation of technologist, the Professional Technologist (P.Tech.). Both APEGGA and ASET met with the Minister in her office and were later introduced in the Legislature.

Government has hired special counsel to assist with the drafting and the legislative council is providing a concerted effort to finalize the proposed amendments to the Act. The discussion teams have met with them three times to review the proposals to make sure they are aligned with the intent of the Memorandum of Understanding. The changes will now be moved through the Government legislative review system before introduction of Bill in the Legislature.

If all goes well, there will be three meetings to review the amendments to the Act by the time the legislature arises at the end of June. Government is impressed with the work done so far and is making a concentrated effort to finalize this matter.

Changes to the Regulations will also take place and will be drafted through the summer and fall with the goal to have them approved by APEGGA and ASET Councils and by the provincial Cabinet by the end of 2007

The implementation process will be closely monitored by APEGGA and ASET to ensure the intent of the Memorandum of Understanding is retained.

**MOVED BY K. PORTEOUS AND SECONDED BY J. HOGG**

**07-24**

***THAT Council recognize the contributions of the APEGGA Discussion Team, consisting of the President, Past President and the Executive Director to bring the One Act Two Association Regulatory Model to its satisfactory conclusion.***

**CARRIED UNANIMOUSLY**

It was requested that other members involved with the negotiations also be recognized.

### **3.4 APEGGA Education Foundation**

The Education Foundation has requested that Dr. Bill Roggensack, P.Eng. be nominated to the Foundation.

*MOVED BY J. SMITH AND SECONDED BY C. DMYTRUK*

*07-25*

*THAT Dr. Bill Roggensack, P.Eng. be approved for nomination to the Education Foundation*

*CARRIED UNANIMOUSLY*

### **3.5 February 22, 2007 Council Minutes**

The wording of motion 07-04 was deemed inappropriate and the word "appointed" was changed to "nominated". This change was recommended as the Education Foundation will approve the recommended individuals as deemed appropriate.

### **3.6 Discipline Committee**

The Director Professional Practice expanded on his report.

## **4. EXECUTIVE COMMITTEE REPORT**

### **4.1 April 26, 2007 Executive Committee Meeting**

In future, within two weeks of each Executive Committee meeting, a draft copy of the minutes will be circulated to the Managers and placed on the Council website for information.

Bill 10 has now been approved and APEGGA will now have provisional licensees and the legal right to hold votes electronically. Registered Professional Technologists (R.P.T.) will be Professional Licensees (P.Lic.) with the right to vote along with full rights and privileges as members of APEGGA. These changes will be reflected in the Act with the new designation Provisional Licensee being reflected in the Regulations.

Meetings with the Education Foundation have been held to determine its future operation and how it can be assisted to meet its goals. Discussions have been held with the university deans and a committee has been structured comprising the two Deans, the APEGGA President and Executive Director, Dr. Gordon Williams, P.Geol. who will represent the geoscience community and the Chair of the Foundation, Dr. Dave Devenny, P.Eng., P.Geol. who will also be nominating one other person to represent the Foundation.

The President has been invited to join the Alberta Highway Safety Planing Group and has volunteered to do so and will update Council on the Group's efforts.

APEGGA will be monitoring the events surrounding an accident in Fort McMurray culminating in the death of individuals to determine whether APEGGA should be formally involved

## 5. COUNCIL COMMITTEE REPORTS

### 5.1 Nominating Committee Recommendations for the AGM

Judith Athaide, P.Eng. and Nick Trovato, P.Eng. were added to the list of persons to be recommended to the AGM for appointment to the Nominating Committee.

### 5.2 Geoscience Committee

John Hogg, P.Geol. up-dated Council on the activities of the Geoscience Committee.

The inaugural meeting of the committee was held on March 20, 2007. The following items will be addressed in the coming year:

- A compliance survey which was undertaken in 1999 will be duplicated in a similar way it was done in the past to see how many geoscientists are compliant with the Act.
- Mobility – It is recognized that 55% of geoscientists registered nationally are in Alberta and that maybe APEGGA can lead the way in creating the standard for the licensure of all national geoscientists.
- Geoscientists in Alberta, Northwest Territories and Nunavut are the only geoscientists in Canada who have the separate designations, P.Geol. and P.Geoph. The designation of P.Geo. will be considered for all geoscientists in Alberta.
- The committee will assist John Boyd, P.Geoph.. with the International Year of Planet Earth which is a two-year program.
- The committee will review the principles of The Trade Investment and Labour Mobility Agreement (TILMA) to see how they would fit with the geoscience community.

### 5.3 Governance Committee

- **The review of the Record of Council Decisions continues and a proposed revision will be presented at the June Council meeting.**
- A review of how the APEGGA Council and its related boards' align with the TSX (Toronto Stock Exchange) Governance Guidelines has been undertaken.
- Public Member, Bill Grace, FCA has stepped down from Council due to scheduling conflicts and his contributions to APEGGA were acknowledged.

## **6. EXECUTIVE DIRECTOR REPORTS**

### **6.1 2006 Business Plan Progress Report**

The Business Plan Progress Report was presented. The new APEGGA billboard advertisements are now in place.

### **6.2 Future Council Dates**

The 2007 June Council meeting will be held in Lloydminster. The June 2008 Council meeting will be held in Fort McMurray. The locations of the September and December 2008 Council meetings will be adjusted as appropriate.

**MOVED BY J. SMITH AND SECONDED BY J. LENTIN**

**07-26**

***THAT the future Council dates be approved as amended.***

**CARRIED UNANIMOUSLY**

### **6.3 Environment Committee**

#### **6.3.1 Draft Joint Practice Standard “Professional Responsibilities in Completion and Assurance of Reclamation and Remediation Work in Alberta.”**

This is a new practice standard intended to define the professional and ethical responsibilities of professional members in the completion and assurance of reclamation and remediation work in Alberta. It has been jointly developed by the Alberta Institute of Agrologists; Alberta Society of Professional Biologists; Association of the Chemical Profession of Alberta; Association of Professional Engineers, Geologists and Geophysicists of Alberta; College of Alberta Professional Foresters; and the College of Alberta Professional Forest Technologists.

**MOVED BY L. STAPLES AND SECONDED BY D. WALTERS**

**07-27**

***THAT Council approve the “Professional Responsibilities in Completion and Assurance of Reclamation and Remediation Work in Alberta – Joint Practice Standard” for publication, subject to minor editorial changes.***

**CARRIED UNANIMOUSLY**

Ray Chopiuk, P.Eng. and Lianne Lefsrud, P.Eng. were commended for a job well done in developing this document.

### **6.4 Labour Market White Paper**

This paper will indicate where the labour force will be in the next ten years. The results of the consultant engaged to undertake this study

were disappointing and inappropriate so the final report was not available, but information will be available at the Strategic Retreat.

## **6.5 Principles and Procedures of Disaster Recovery**

The Manager Administration was requested at Council in February to prepare a summary of the Principles and Procedures of Disaster Recovery. This follows recommendations in the year end financial audit that APEGGA develop a Disaster Recovery Plan.

Disaster Recovery Planning is limited in scope to a set of defined IT systems and infrastructure, with the ultimate goal being the complete recovery of those systems and infrastructure within a defined timeframe and with minimal data loss.

Disaster Recovery Planning involves analyzing what processes and resources of an organization are truly critical, developing realistic recovery objectives, and developing a plan to achieve these objectives as simply and cost effectively as possible.

A disaster recovery plan will be presented to the Audit Committee later in the year.

## **6.6 Honours & Awards Committee**

### **6.6.1 Environmental Excellence & Sustainability Award**

In order to reflect the importance of sustainable development to the overall protection of the environment, the Honours and Awards Committee, acting on a recommendation by APEGGA's Environment Committee recommended that the APEGGA Environmental Excellence Summit Award® be renamed the APEGGA Environment and Sustainability Summit Award®, and that suitable selection criteria be adopted.

***MOVED BY J. BECKETT AND SECONDED BY J. PEIRCE***

***07-28***

***THAT the existing APEGGA Summit Award® for Environmental Excellence be renamed the APEGGA Environment and Sustainability Summit Award® and that suitable selection criteria be adopted.***

***CARRIED UNANIMOUSLY***

### **6.6.2 Outstanding Mentor Award**

A new Summit Award®, the Outstanding Mentor Award, was proposed to acknowledge the contributions made by outstanding mentors.

**MOVED BY J. LENTIN AND SECONDED BY GARY CAMPBELL**

**07-29**

***THAT a new Summit Award®, the Outstanding Mentor Award, be established to recognize the contributions made by APEGGA members through mentoring, and that this award be subject to the selection criteria presented.***

Concern was expressed that singling out one person out of all the well-deserving mentors may not be appropriate and it was suggested that there may be a more apt way to recognize mentors of the Association.

**MOVED BY K. PORTEOUS AND SECONDED BY W. VELDMAN**

**07-30**

***THAT this recommendation be tabled until the review of all the awards is completed.***

**CARRIED (10 IN FAVOUR – 4 OPPOSED)**

Ross Plecash reported that the review of the awards was a routine review determining how to improve the Summit Awards' process. Feedback from the Honours and Awards Committee on this matter was requested for the June Council meeting.

## **6.7 Executive Director's Annual Report to Council**

The Executive Director presented his Annual Report to Council. Staff were commended for a job well done.

## **7. REPORT FROM CCPE EXECUTIVE/DIRECTOR**

Linda Van Gastel, P.Eng. reported on CCPE affairs and referred to the CCPE report in the Annual Report. CCPE's new name is "Engineers Canada".

## **8. REPORT FROM CCPG PRESIDENT/DIRECTOR**

Julie Aitken, P.Geoph. presented this report to Council. Ms. Aitken will be stepping down as CCPG Director in May and the President thanked her for all her efforts.

## **9. IN CAMERA SESSION**

### **9.1 Investigative Committee Report**

Al Schuld, P.Eng. presented this report to Council in place of Tim Cartmell, P.Eng. as he has recently resigned to accept a new position.

### **9.2 Practice Review Board Report**

Ray Chopiuk, P.Eng. presented this report to Council

**9.3 Ballot Counting Committee Report**

Al Schuld, P.Eng. presented this report to Council.

**10. REPORT FROM *IN CAMERA* SESSION**

*MOVED BY J. SMITH AND SECONDED BY M. SABOURIN*

*07-31*

*THAT a letter be forwarded from Council to Bill Grace to recognize his achievements while on Council.*

*CARRIED UNANIMOUSLY*

The letter will recognize his leadership, guidance and advice as Chair on the Audit Committee and for his assistance in drafting appropriate letters to obtain the auditors and keeping them on track and on budget and for also implementing long term strategies.

**11. BRANCH REPORT**

Kim Ng, P.Eng. presented the Branch report to Council and thanked staff for their assistance with Branch matters.

**12. ADJOURNMENT**

Gifts were presented to all outgoing Councillors and the outgoing President with appreciation for all the efforts extended.

The meeting adjourned at 12:42 p.m.